

**San José State University**  
**Department of Psychology**  
**Psyc 117, Psychological Tests & Measures, Section 4, Fall 2022**

<b>Instructor:</b>	Patrick F. Cravalho, PhD
<b>Email:</b>	<a href="mailto:patrick.cravalho@sjsu.edu">patrick.cravalho@sjsu.edu</a>
<b>Office Hours:</b>	Held via Zoom on Wednesdays from 2:00pm to 4:00pm (here is the link: <a href="https://sjsu.zoom.us/j/85074830876">https://sjsu.zoom.us/j/85074830876</a> ) OR email me to set up a day/time for a Zoom appointment that works for you. <b><u>NOTE: for office hours held via Zoom, you need to use your SJSU Zoom account to attend the meeting.</u></b>
<b>Class Days/Time:</b>	Held in-person on Tuesdays & Thursdays from 9:00am to 10:15am.
<b>Classroom Location:</b>	Washington Square Hall, Room 207
<b>Prerequisite:</b>	Stat 95 (Elementary Statistics) or equivalent

### **Course Description**

Test and questionnaire construction, evaluation and interpretation applied to intelligence and ability tests, personality and adjustment questionnaires, ratings and behavioral observation techniques.

### **Course Goal**

The goal of this course is to provide you with applicable experiences for the meaningful use of the psychological tests and measurements knowledge you will acquire. For instance, by the end of the course, you will have created an achievement test and conducted an interview.

### **Course Learning Outcomes (CLO)**

Upon successful completion of this course, students will be able to:

- CLO 1 – Display knowledge of various test and measurement concepts (e.g., validity and reliability).
- CLO 2 – Create an achievement test.
- CLO 3 – Write interview questions
- CLO 4 – Conduct an interview.

### **Program Learning Outcomes (PLO)**

Upon successful completion of the psychology major requirements... **(Psyc 117 meets each PLO.)**

1. *PLO1 – Knowledge Base of Psychology* – Students will be able to identify, describe, and communicate the major concepts, theoretical perspectives, empirical findings, and historical trends in psychology.
2. *PLO2 – Research Methods in Psychology* – Students will be able to design, implement, and communicate basic research methods in psychology, including research design, data analysis, and interpretations.

3. *PLO3 – Critical Thinking Skills in Psychology* – Students will be able to use critical and creative thinking, skeptical inquiry, and a scientific approach to address issues related to behavior and mental processes.
4. *PLO4 – Application of Psychology* – Students will be able to apply psychological principles to individual, interpersonal, group, and societal issues.
5. *PLO5 – Values in Psychology* – Students will value empirical evidence, tolerate ambiguity, act ethically, and recognize their role and responsibility as a member of society.

## Materials

1. Laptop/desktop/tablet computer, and Internet access. SJSU has a free equipment loan program for students: <https://www.sjsu.edu/learnanywhere/equipment/index.php>.
2. Access to Google documents, sheets, & slides and/or access to Microsoft Word, Excel, & PowerPoint and/or Apple Pages, Numbers, & Keynote. **NOTE:** SJSU students can utilize Microsoft Online (which includes Word, Excel, and PowerPoint) for free (see <http://itsdev2.sjsu.edu/services/software/microsoft-students/index.html#instructions>).

**Library Liaison:** Christa Bailey ([christa.bailey@sjsu.edu](mailto:christa.bailey@sjsu.edu)) Libguide: <http://libguides.sjsu.edu/psychology>

## Office Hours

You need to be prepared if you visit me during office hours. This means you have a specific agenda (e.g., discuss accommodations) and/or questions about our Psyc 117 course ready before you visit office hours. In addition, please email me at [patrick.cravalho@sjsu.edu](mailto:patrick.cravalho@sjsu.edu) to let me know you want to come to office hours and to let me know WHY you want to come to office hours, so I can prepare for your visit.

## Email Communication

All email communications to me need to be sent to [patrick.cravalho@sjsu.edu](mailto:patrick.cravalho@sjsu.edu) and include “Psyc 117” in the subject line. **Please DO NOT message me through Canvas.** As a rule of thumb, write separate emails for communicating different topics, rather than writing about multiple topics in one email. This helps me to not miss reading/replying to important information that you share with me.

## Checking Canvas regularly

I will regularly post materials, information, etc. on the following links on our Psyc 117 Canvas webpage: Announcements, Assignments, Grades, and Files. Therefore, you need to regularly check our Psyc 117 Canvas webpage (all of the links listed above are on the left side of our Psyc 117 Canvas webpage).

## Checking your SJSU email regularly

If I need to contact you or send you feedback on an assignment, but I have not received any prior email communication from another one of your email accounts, I will contact you via your sjsu.edu email address. Therefore, you need to regularly check your sjsu.edu email address.

## **Classroom Protocol**

It is university policy F69-24 (<http://www.sjsu.edu/senate/docs/F69-24.pdf>) that students should attend all meetings of their classes. Arrive to class on time. Arriving late disrupts other students and interferes with the continuity of the lectures and class activities. If for any reason you cannot avoid being late, please enter the class through the least noticeable door and take a seat quietly. Do not start a conversation to catch up on information you missed or expect information you missed to be repeated. Leaving early is equally disruptive, if you must do so, please leave through the least noticeable door. During class, do not sleep, carry on conversations, or work on course material (including studying or reading for other classes). Be polite and respectful to your classmates and to your instructor.

Your attention is expected during class. Therefore, phones, music players, etc. are not allowed to be used during class (i.e., all devices should be put away and set to not make any noise) so that one stays focused on our class discussions. If you are using your phone or another device during class, you may be asked to put it away. If you are using your phone or another device repeatedly after being asked to put it away, you may be asked to leave. These rules are not only so you will not distract yourself, but also so you will not distract your classmates or your instructor. Food and drinks are permitted during class, but you must be sure that your space is clean when you leave the classroom. If you miss a class, you are responsible for contacting your instructor to inquire about the information you missed from that class.

## **Laptops/Tablets**

In-person class laptop/tablet use is allowed, but you must first talk to your instructor to get permission to use your laptop/tablet. Students using laptops/tablets will be asked to sit in the back or the side of the classroom. Allowed laptop use will be restricted to note-taking. One shall never connect to the internet and use class time to check email, visit social networking sites, surf the web, work on other coursework, etc. If you are seen engaging in any other activity other than note-taking, your laptop/tablet privileges will be revoked for the remainder of the semester.

## **Diversity Statement**

We will create a safe and diversity-sensitive learning environment that respects the rights, dignity, and welfare of all students, faculty, and staff. Diversity means the fair representation of all groups, the inclusion of minority perspectives and voices, and appreciation of different cultural and socioeconomic group practices. I aspire to foster and maintain an atmosphere that is free from discrimination, harassment, exploitation, or intimidation.

## **Student Athletes**

If you are a student athlete, please inform me at the beginning of the semester of any team obligations. If there are any conflicts between your obligations and class participation/assignment, we may need to figure out alternative arrangements for you to participate or complete an assignment.

## **Course Requirements and Assignments**

Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/ studying, or course related activities, including but not limited to internships, labs, and clinical practice. Other course structures will have equivalent workload expectations as described in the syllabus. More details about student workload can be found in [University Policy S16-9](#).

## Quizzes

There will be thirteen quizzes, worth a total of 134 points. All quizzes will include only multiple-choice questions and will be taken through the Canvas Quizzes link. There is no comprehensive midterm or final. The first quiz you will take (i.e., Quiz 0) covers the material in this syllabus and the Course Overview slides on the Canvas *Files* link.

Students are responsible for ensuring that they have access to reliable Wi-Fi during quizzes. If you will not have reliable Wi-Fi for a quiz, inform the instructor at least one week before the quiz date in order for an alternative plan to be made. See the following link for current Wi-Fi options on SJSU campus: <https://www.sjsu.edu/learnanywhere/equipment/index.php>

If you have difficulties with Canvas during a quiz, *first* contact SJSU technical support for Canvas (see contact information below) and complete the quiz if possible. *Then* contact the instructor to explain your situation.

**Email:** [ecampus@sjsu.edu](mailto:ecampus@sjsu.edu)      **Phone:** (408) 924-2337      **Webpage:** <https://www.sjsu.edu/ecampus/support/>

## Self-tests and Quiz Reviews

A self-test will be available for each quiz (except for Quiz 0) beginning about a week before the quiz date. You may submit your self-tests as Word documents or PDFs via uploads to the Canvas *Assignments* link. Every quiz will be reviewed during class time. These reviews will take place on the Tuesdays following the quiz due dates.

## Make-up Quizzes

If you do not complete a quiz by the specified due date, you will receive zero points for that quiz. If you have a legitimate reason for missing the quiz, a make-up quiz may be permitted. However, you will need to contact me via my SJSU email (listed above) as soon as you can to alert me that you will miss the quiz and let me know your legitimate reason for missing the quiz. You may also need to email me proof verifying the legitimate reason, so that we can schedule the make-up quiz to come before the quiz review session. Make-up quizzes must be completed before the review for that quiz. Check the schedule before classes start and if you know ahead of time that you will have to miss a quiz, contact me well before the quiz is scheduled so we can figure out the best way for you to make it up ahead of time.

## Interactive Development (ID) Assignments

You will choose an achievement test topic, develop your own achievement test, write interview questions, and conduct an interview of a classmate. These assignments will be discussed in detail via posted announcements and videos, and an example test and example interview questions will be provided. There are four ID assignments that are worth a total of 44 points: 1) your **Achievement Test Topic (2 points)**, 2) your **Achievement Test (20 points)**, your **Interview Questions Draft (11 points)**, 4) your **Interview Summary (11 points)**. You will submit your Test Topic via text entry on the Canvas *Assignments* link. The remaining three ID assignments can be submitted as Word documents or PDFs via uploads to the Canvas *Assignments* link. I will provide you with feedback on all of these assignments. You are NOT allowed to change your test topic or interview questions without asking the instructor, if you do, points will be subtracted from your assignments.

## Late ID Assignment Submission Policy

For each 24-hour period that you submit an assignment after the due date/time, I will subtract 25% off of your grade. No assignment will be accepted 48 hours after the due date/time. If you fail to turn in your Achievement Test Topic and/or your Interview Questions Draft within the parameters outlined in the “ID Assignments” and Psyc 117, Section 4, Fall 2022, Patrick F. Cravalho, PhD

the “Late ID Assignment Submission Policy” sections of this syllabus, you will receive a zero, but still must complete the assignment in order to be eligible to turn in your Achievement Test and/or Interview Summary.

### **Online Participation (OP) Assignments**

You will complete eleven online participation assignments via Canvas submission, worth a total of 22 points (2 points each). You will only receive credit for an OP assignment if you submit your work on the assignment before the scheduled due date.

### **Online Participation Assignment Make-up Policy**

If you have a legitimate reason for missing an OP assignment, you may be permitted to make up the online assignment. However, you will need to contact me as early as you can, let me know your legitimate reason for missing the assignment, and provide some proof of the legitimate reason you missed the assignment. If you miss the assignment due to an unanticipated reason, contact me as soon as you can to explain your reason and to provide some proof of why. If you don't contact me at least 24 hours after the assignment took place, you will not be allowed a make-up, regardless of whether you have a legitimate excuse.

### **Extra Credit Opportunities**

A total of ten extra credit points may be added to your final point total if you take advantage of the following opportunities. Ten points is a substantial amount (i.e., 5% of your final grade), ***but the points must be earned and are being made available to encourage specific learning behaviors.***

The first opportunity will be to earn four points for completely filling out (i.e., ALL concepts on the self-test are clearly addressed with text) and submitting (via Canvas) a copy of each self-test at least a day before the corresponding quiz opens. (**NOTE:** this opportunity is for Quizzes 1-12, there is no self-test for Quiz 0 on the syllabus.) For example, Quiz 1 is scheduled to open on Friday (9/2), so you must turn in the Quiz 1 self-test by 11:59pm on Thursday (9/1). You may submit your self-tests as Word doc or PDF uploads to the Canvas *Assignments* link. You can only earn the full four points by submitting **ALL 12 self-tests** (i.e., you earn 0.25 of a point for each self-test submitted by the deadline, then an extra point if you submit all 12 self-tests by their deadlines). These points are tiered if you do not submit all 12 self-tests by the deadlines (i.e., if you submit 11/12 self-tests by the deadlines, you receive 2.75 extra credit points, if you submit 10/12, you receive 2.50 points, etc.). ***This opportunity is meant to encourage you to use the self-tests to properly prepare for each quiz early rather than cramming the night before the quiz.*** IMPORTANT: an overview of how to use the self-tests will be covered by your instructor in class on Thursday (8/25). You can also ask set up a Zoom meeting with your instructor to discuss how to best utilize the self-tests and study for our Psyc 117 course.

The second opportunity will be to earn three points for submitting the final three Interactive Development (ID) assignments early. Specifically, you must submit each ID assignment a day early. For example, your **Achievement Test** is due by 11:59pm on Friday (11/18), so you must turn it in before 11:59pm on Thursday (11/17) for it to count as a day early. You can only earn the full three points by submitting the **Achievement Test, Interview Questions Draft, and Interview Summary** early (i.e., you earn a point for submitting each ID assignment submitted early). These points are tiered if you do not complete all 3 ID assignments early (i.e., if you submit 2/3 ID assignments early, you receive 2 extra credit points, if you submit 1/3, you receive 1 point, etc.). ***This opportunity is meant to encourage you to complete ID assignments early rather than procrastinate in completing your ID assignments.***

The final opportunity is to earn three points for submitting each of the Online Participation (OP) assignments by the posted deadlines (see schedule below for OP assignment deadlines). (**NOTE: there are no early deadlines for the OP assignments.**) You can only earn the full three points by submitting **ALL 11 OP assignments** on time (i.e., you earn 0.25 of a point for each OP assignment submitted on time, then an extra 0.25 of a point if you submit all 12 OP assignments on time). These points are tiered if you do not complete all 11 OP assignments on time (i.e., if you submit 10/11 OP assignments on time, you receive 2.50 extra credit points, if you submit 9/11, you receive 2.25 points, etc.). ***This opportunity is meant to encourage you to fully participate in our online course to learn as much of the material as you can.***

## Grading Policy

Your grade will be based on the total amount of points (200 possible points) you receive from quizzes (134 possible points), ID assignments (44 possible points), and OP assignments (22 possible points). Below is a breakdown of the amount of points needed to earn the specified letter grades. (**NOTE:** Individual quiz and assignment totals may change over the course of the semester causing a change in the total amount of points.) All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades. See University Policy F13-1 (<http://www.sjsu.edu/senate/docs/F13-1.pdf>) for more details.

200+ = A+ (100%)	185-199 = A (~93-99%)	179-184 = A- (~90-92%)	
175-178 = B+ (~88-89%)	165-174 = B (~83-87%)	159-164 = B- (~80-82%)	
155-158 = C+ (~78-79%)	145-154 = C (~73-77%)	139-144 = C- (~70-72%)	Less than 117 = F
135-138 = D+ (~68-69%)	125-134 = D (~63-67%)	120-124 = D- (~60-62%)	(~59% or less)

**NOTE:** I will NOT provide any student with an informal grade check at any point of the semester. The only grade checks to be provided are those accompanying official SJSU forms (e.g., athletics, Greek life, probation).

## Study & Workspace Resources

SJSU has designated 21 available classrooms, in buildings around the campus, for students to use for studying, attending online classes, collaborating with other students, etc. No reservations are required. The students can just go to the room, set themselves up, and start working. See the [Study Resources](#) page (find this page on the **Campus Resources** tab) on the [Learn Anywhere](#) site to find information about the study and work spaces on campus.

## Links to University Policies

### General Expectations, Rights and Responsibilities of the Student

Students are encouraged to familiarize themselves with SJSU's policies and practices via University Policy S90-5 (<http://www.sjsu.edu/senate/docs/S90-5.pdf>). More detailed information on a variety of related topics is also available in the SJSU catalog (<http://info.sjsu.edu/web-dbgen/narr/catalog/rec-12234.12506.html>).

### Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness (<http://info.sjsu.edu/static/catalog/policies.html>). Add/drop deadlines can be found on the current academic year calendars document ([http://www.sjsu.edu/provost/services/academic\\_calendars/](http://www.sjsu.edu/provost/services/academic_calendars/)). The Late Drop Policy is

available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Information about the latest changes and news is available at the Advising Hub at <http://www.sjsu.edu/advising/>.

### **Consent for Recording of Class and Public Sharing of Instructor Material**

University Policy S12-7, <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record any part of the course. **Therefore, neither recording of class lectures or discussions nor distribution of course materials are allowed. Failure to follow this policy will be considered a violation of course academic integrity policy and will result in immediate expulsion from the class, a grade of F in the course, and reporting the student to the University and proper authorities for further sanctions.**

### **Academic integrity**

The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development (<http://www.sjsu.edu/studentconduct/>). Depending on the severity of the conduct, you may receive a zero on the assignment or a grade of F in the course. Grade Forgiveness does not apply to courses for which the original grade was the result of a finding of academic dishonesty.

### **Campus Policy in Compliance with the American Disabilities Act**

Presidential Directive 97-03 ([http://www.sjsu.edu/president/docs/directives/PD\\_1997-03.pdf](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf)) requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

### **Accommodation to Students' Religious Holidays**

According to University Policy S14-7 (<http://www.sjsu.edu/senate/docs/S14-7.pdf>), SJSU shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class.

### **Student Technology Resources & Resources for Online Learning**

Computer labs and other resources for student use are available: see links: <http://www.sjsu.edu/at/asc/> and <https://library.sjsu.edu/student-computing-services/student-computing-services>. SJSU has consolidated its online learning resources into a single website: <https://www.sjsu.edu/learnanywhere/>

### **SJSU Peer Connections & Writing Center**

Peer Connections is a campus resource for mentoring and tutoring, visit their website at <http://peerconnections.sjsu.edu> for more information. To make an appointment with the SJSU Writing Center or to refer to the online resources the center offers, visit their website: <http://www.sjsu.edu/writingcenter>.

### **SJSU Counseling and Psychological Services (CAPS)**

All students to come into Counseling and Psychological Services, located at the Student Wellness Center, room 300B, for any support needed, visit the CAPS website at <http://www.sjsu.edu/counseling>.

## Course Schedule

We will follow the schedule below to the greatest extent possible. However, the schedule is subject to change. You will be given fair notice of any changes via Canvas announcements & emails.

Week	Tasks broken down by Day	Additional Information & Due Dates
<p><i>Week 1:</i> M 8/22 – Sun 8/28</p>	<p><i>Mon (8/22):</i> Read <b>Psyc 117 Syllabus</b> (download from Canvas <i>Files</i> link)  <i>Tue (8/23):</i> Attend in-person meeting from 9:00-10:15am (<b>Course Overview</b>)  <i>Wed (8/24):</i> <b>Relax, NO TASKS</b>  <i>Thu (8/25):</i> Attend in-person meeting from 9:00-10:15am (<b>Student Skills</b>)  <i>Fri (8/26):</i> 1) <b>Quiz 0 (Syllabus)</b> opens on Canvas <i>Quizzes</i> link <u>at Noon</u> &amp; 2) <b>Complete Student Skills OP Assignment</b> on Canvas <i>Assignments</i> link <u>by 11:59pm</u>  <i>Sat (8/27):</i> <b>Remember to take some time to relax &amp; do what you love!</b>  <i>Sun (8/28):</i> <b>Take Quiz 0 (Syllabus)</b> on Canvas <i>Quizzes</i> link <u>by 11:59pm</u></p>	
<p><i>Week 2:</i> M 8/29 – Sun 9/4</p>	<p><i>Mon (8/29):</i> <b>Relax, NO TASKS</b>  <i>Tue (8/30):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 0 Review &amp; Tests &amp; Measures Overview</b>) &amp; 2) Begin studying for <b>Quiz 1 (T &amp; M Overview)</b> with <b>Quiz 1 Self-test</b>  <i>Wed (8/31):</i> Keep studying for <b>Quiz 1 (T &amp; M Overview)</b> with <b>Quiz 1 Self-test</b>  <i>Thu (9/1):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>T &amp; M Overview</b>) &amp; 2) Keep studying for <b>Quiz 1 (T &amp; M Overview)</b> with <b>Quiz 1 Self-test</b>  <i>Fri (9/2):</i> 1) <b>Quiz 1 (T &amp; M Overview)</b> opens on Canvas <i>Quizzes</i> link <u>at Noon</u> &amp; 2) <b>Complete T &amp; M Overview OP Assignment</b> on Canvas <i>Assignments</i> link <u>by 11:59pm</u>  <i>Sat (9/3):</i> <b>Remember to take some time to relax &amp; do what you love!</b>  <i>Sun (9/4):</i> <b>Take Quiz 1 (T &amp; M Overview)</b> on Canvas <i>Quizzes</i> link <u>by 11:59pm</u></p>	<p>OPTIONAL: <i>Quiz 1 Self-test</i> due by 11:59pm on <i>Thu (9/1)</i>, submit on Canvas <i>Assignments</i> link</p>
<p><i>Week 3:</i> M 9/5 – Sun 9/11</p>	<p><i>Mon (9/5):</i> <b>LABOR DAY – Relax, NO TASKS</b>  <i>Tue (9/6):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 1 Review &amp; Levels of Measurement</b>) &amp; 3) Begin studying for <b>Quiz 2 (LoM)</b> with <b>Quiz 2 Self-test</b>  <i>Wed (9/7):</i> Keep studying for <b>Quiz 2 (LoM)</b> with <b>Quiz 2 Self-test</b>  <i>Thu (9/8):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>LoM</b>) &amp; 2) Keep studying for <b>Quiz 2 (LoM)</b> with <b>Quiz 2 Self-test</b>  <i>Fri (9/9):</i> 1) <b>Quiz 2 (LoM)</b> opens on Canvas <i>Quizzes</i> link <u>at Noon</u> &amp; 2) <b>Complete LoM OP Assignment</b> on Canvas <i>Assignments</i> link <u>by 11:59pm</u>  <i>Sat (9/10):</i> <b>Remember to take some time to relax &amp; do what you love!</b>  <i>Sun (9/11):</i> <b>Take Quiz 2 (LoM)</b> on Canvas <i>Quizzes</i> link <u>by 11:59pm</u></p>	<p>OPTIONAL: <i>Quiz 2 Self-test</i> due by 11:59pm on <i>Thu (9/8)</i>, submit on Canvas <i>Assignments</i> link</p>
<p><i>Week 4:</i> M 9/12 – Sun 9/18</p>	<p><i>Mon (9/12):</i> <b>Relax, NO TASKS</b>  <i>Tue (9/13):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 2 Review &amp; Reliability</b>) &amp; 2) Begin studying for <b>Quiz 3 (Reliability)</b> with <b>Quiz 3 Self-test</b>  <i>Wed (9/14):</i> Keep studying for <b>Quiz 3 (Reliability)</b> with <b>Quiz 3 Self-test</b>  <i>Thu (9/15):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Reliability</b>) &amp; 2) Keep studying for <b>Quiz 3 (Reliability)</b> with <b>Quiz 3 Self-test</b>  <i>Fri (9/16):</i> 1) <b>Quiz 3 (Reliability)</b> opens on Canvas <i>Quizzes</i> link <u>at Noon</u> &amp; 2) <b>Complete Reliability OP Assignment</b> on Canvas <i>Assignments</i> link <u>by 11:59pm</u>  <i>Sat (9/17):</i> <b>Remember to take some time to relax &amp; do what you love!</b>  <i>Sun (9/18):</i> <b>Take Quiz 3 (Reliability)</b> on Canvas <i>Quizzes</i> link <u>by 11:59pm</u></p>	<p>OPTIONAL: <i>Quiz 3 Self-test</i> due by 11:59pm on <i>Thu (9/15)</i>, submit on Canvas <i>Assignments</i> link</p>



Week	Tasks broken down by Day	Additional Information & Due Dates
<p><i>Week 5:</i> M 9/19 – Sun 9/25</p>	<p><i>Mon (9/19): Relax, NO TASKS</i>  <i>Tue (9/20):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 3 Review &amp; Validity</b>) &amp; 2) Begin studying for <b>Quiz 4 (Validity)</b> with <b>Quiz 4 Self-test</b>  <i>Wed (9/21):</i> Keep studying for <b>Quiz 4 (Validity)</b> with <b>Quiz 4 Self-test</b>  <i>Thu (9/22):</i> 1) 1) Attend in-person meeting from 9:00-10:15am (<b>Validity</b>) &amp; 2) Keep studying for <b>Quiz 4 (Validity)</b> with <b>Quiz 4 Self-test</b>  <i>Fri (9/23):</i> 1) <b>Quiz 4 (Validity)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Validity OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (9/24): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (9/25): Take Quiz 4 (Validity) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 4 Self-test due by 11:59pm on Thu (9/22)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 6:</i> M 9/26 – Sun 10/2</p>	<p><i>Mon (9/26): Relax, NO TASKS</i>  <i>Tue (9/27):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 4 Review &amp; Norms &amp; Percentiles</b>) &amp; 2) Begin studying for <b>Quiz 5 (N &amp; P)</b> with <b>Quiz 5 Self-test</b>  <i>Wed (9/28):</i> Keep studying for <b>Quiz 5 (N &amp; P)</b> with <b>Quiz 5 Self-test</b>  <i>Thu (9/29):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Norms &amp; Percentiles</b>) &amp; 2) Keep studying for <b>Quiz 5 (N &amp; P)</b> with <b>Quiz 5 Self-test</b>  <i>Fri (9/30):</i> 1) <b>Quiz 5 (N &amp; P)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete N &amp; P OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (10/1): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (10/2): Take Quiz 5 (N &amp; P) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 5 Self-test due by 11:59pm on Thu (9/29)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 7:</i> M 10/3 – Sun 10/9</p>	<p><i>Mon (10/3): Relax, NO TASKS</i>  <i>Tue (10/4):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 5 Review &amp; Intelligence Tests</b>) &amp; 2) Begin studying for <b>Quiz 6 (Intelligence Tests)</b> with <b>Quiz 6 Self-test</b>  <i>Wed (10/5):</i> Keep studying for <b>Quiz 6 (Intelligence Tests)</b> with <b>Quiz 6 Self-test</b>  <i>Thu (10/6):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Intelligence Tests</b>) &amp; 2) Keep studying for <b>Quiz 6 (Intelligence Tests)</b> with <b>Quiz 6 Self-test</b>  <i>Fri (10/7):</i> 1) <b>Quiz 6 (Intelligence Tests)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Intelligence Tests OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (10/8): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (10/9): Take Quiz 6 (Intelligence Tests) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 6 Self-test due by 11:59pm on Thu (10/6)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 8:</i> M 10/10 – Sun 10/16</p>	<p><i>Mon (10/10): Relax, NO TASKS</i>  <i>Tue (10/11):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 6 Review &amp; Personality Tests</b>) &amp; 2) Begin studying for <b>Quiz 7 (Personality Tests)</b> with <b>Quiz 7 Self-test</b>  <i>Wed (10/12):</i> Keep studying for <b>Quiz 7 (Personality Tests)</b> with <b>Quiz 7 Self-test</b>  <i>Thu (10/13):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Personality Tests</b>) &amp; 2) Keep studying for <b>Quiz 7 (Personality Tests)</b> with <b>Quiz 7 Self-test</b>  <i>Fri (10/14):</i> 1) <b>Quiz 7 (Personality Tests)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Personality Tests OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (10/15): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (10/16): Take Quiz 7 (Personality Tests) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 7 Self-test due by 11:59pm on Thu (10/13)</i>, submit on Canvas <i>Assignments link</i></p>

Week	Tasks broken down by Day	Additional Information & Due Dates
<p><i>Week 9:</i> M 10/17 – Sun 10/23</p>	<p><i>Mon (10/17): Relax, NO TASKS</i>  <i>Tue (10/18):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 7 Review &amp; Test Bias</b>) &amp; 2) Begin studying for <b>Quiz 8 (Test Bias)</b> with <b>Quiz 8 Self-test</b>  <i>Wed (10/19):</i> Keep studying for <b>Quiz 8 (Test Bias)</b> with <b>Quiz 8 Self-test</b>  <i>Thu (10/20):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Test Bias</b>) &amp; 2) Keep studying for <b>Quiz 8 (Test Bias)</b> with <b>Quiz 8 Self-test</b>  <i>Fri (10/21):</i> 1) <b>Quiz 8 (Test Bias)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Test Bias OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (10/22): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (10/23): Take Quiz 8 (Test Bias) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 8 Self-test due by 11:59pm on Thu (10/20)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 10:</i> M 10/24 – Sun 10/30</p>	<p><i>Mon (10/24): Relax, NO TASKS</i>  <i>Tue (10/25):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 8 Review &amp; Aptitude Tests</b>) &amp; 2) Begin studying for <b>Quiz 9 (Aptitude Tests)</b> with <b>Quiz 9 Self-test</b>  <i>Wed (10/26):</i> Keep studying for <b>Quiz 9 (Aptitude Tests)</b> with <b>Quiz 9 Self-test</b>  <i>Thu (10/27):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Aptitude Tests</b>) &amp; 2) Keep studying for <b>Quiz 9 (Aptitude Tests)</b> with <b>Quiz 9 Self-test</b>  <i>Fri (10/28):</i> 1) <b>Quiz 9 (Aptitude Tests)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Aptitude Tests OP Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (10/29): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (10/30): Take Quiz 9 (Aptitude Tests) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 9 Self-test due by 11:59pm on Thu (10/27)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 11:</i> M 10/31 – Sun 11/6</p>	<p><i>Mon (10/31): Relax, NO TASKS</i>  <i>Tue (11/1):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 9 Review &amp; Achievement Tests</b>) &amp; 2) Begin studying for <b>Quiz 10 (Achievement Tests)</b> with <b>Quiz 10 Self-test</b>  <i>Wed (11/2):</i> Keep studying for <b>Quiz 10 (Achievement Tests)</b> with <b>Quiz 10 Self-test</b>  <i>Thu (11/3):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Achievement Tests</b>) &amp; 2) Keep studying for <b>Quiz 10 (Achievement Tests)</b> with <b>Quiz 10 Self-test</b>  <i>Fri (11/4):</i> 1) <b>Quiz 10 (Achievement Tests)</b> opens on Canvas <u>Quizzes link at Noon</u> &amp; 2) <u>Complete Achievement Test Topic ID Assignment on Canvas Assignments link by 11:59pm</u>  <i>Sat (11/5): Remember to take some time to relax &amp; do what you love!</i>  <i>Sun (11/6): Take Quiz 10 (Achievement Tests) on Canvas Quizzes link by 11:59pm</i></p>	<p>OPTIONAL: <i>Quiz 10 Self-test due by 11:59pm on Thu (11/3)</i>, submit on Canvas <i>Assignments link</i></p>
<p><i>Week 12:</i> M 11/7 – Sun 11/13</p>	<p><i>Mon (11/7): Relax, NO TASKS</i>  <i>Tue (11/8):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 10 Review &amp; Achievement Test Assignment Overview</b>)  <i>Wed (11/9):</i> Read <b>Test Evaluation Form &amp; Example Test</b> (download these from Canvas <i>Files link</i>)  <i>Thu (11/10):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Selection Items</b>), 2) Work on <b>Selection Items</b> section of your <b>Achievement Test</b> &amp; 3) Begin studying for <b>Quiz 11 (Selection &amp; Supply Items)</b> with <b>Quiz 11 Self-test Part 1 (Selection Items)</b>  <i>Fri (11/11): VETERAN'S DAY – Relax, NO TASKS</i>  <i>Sat (11/12): Relax, NO TASKS</i>  <i>Sun (11/13): Relax, NO TASKS</i></p>	<p>OPTIONAL: Partner choice for <b>Interview Summary due by 11:59pm on Thu (11/10)</b>, submit on Canvas <i>Assignments link</i>.</p>

Week	Tasks broken down by Day	Additional Information & Due Dates
<p><i>Week 13:</i> M 11/14 – Sun 11/20</p>	<p><i>Mon (11/14): Relax, NO TASKS</i></p> <p><i>Tue (11/15):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Supply Items</b>), 2) Work on <b>Supply Items</b> section of your <b>Achievement Test</b> &amp; 3) Begin studying for <b>Quiz 11 (Selection &amp; Supply Items)</b> with <b>Quiz 11 Self-test Part 2 (Supply Items)</b></p> <p><i>Wed (11/16):</i> Keep studying for <b>Quiz 11 (Selection &amp; Supply Items)</b> with <b>Quiz 11 Self-test Parts 1 (Selection Items) &amp; 2 (Supply Items)</b></p> <p><i>Thu (11/17):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Achievement Test Assignment Work Time</b>) &amp; 2) Review for <b>Quiz 11 (Selection &amp; Supply Items)</b> with <b>Quiz 11 Self-test Parts 1 (Selection Items) &amp; 2 (Supply Items)</b></p> <p><i>Fri (11/18):</i> 1) <b>Quiz 11 (Selection &amp; Supply Items)</b> opens on Canvas <u><a href="#">Quizzes link at Noon</a></u> &amp; 2) <u><a href="#">Complete Achievement Test ID Assignment on Canvas Assignments link by 11:59pm</a></u></p> <p><i>Sat (11/19): Remember to take some time to relax &amp; do what you love!</i></p> <p><i>Sun (11/20): <u><a href="#">Take Quiz 11 (Selection &amp; Supply Items) on Canvas Quizzes link by 11:59pm</a></u></i></p>	<p>OPTIONAL: <i>Quiz 11 Self-test due by 11:59pm on Thu (11/17), submit on Canvas Assignments link</i></p> <p>OPTIONAL: <i>Early deadline to submit Achievement Test is 11:59pm on Thu (11/17)</i></p>
<p><i>Week 14:</i> M 11/21 – Sun 11/27</p>	<p><i>Mon (11/21): Relax, NO TASKS</i></p> <p><i>Tue (11/22):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 11 Review &amp; Interview Questions/Summary Overview</b>)</p> <p><i>Wed (11/23) - Sun (11/27): THANKSGIVING BREAK – Relax, NO Office Hours on Wed (11/23), NO Meeting on Thu (11/24), NO TASKS</i></p>	
<p><i>Week 15:</i> M 11/28 – Sun 12/4</p>	<p><i>Mon (11/28): Relax, NO TASKS</i></p> <p><i>Tue (11/29):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Interviews</b>) &amp; 2) Begin studying for <b>Quiz 12 (Interviews)</b> with <b>Quiz 12 Self-test</b></p> <p><i>Wed (11/30):</i> Keep studying for <b>Quiz 12 (Interviews)</b> with <b>Quiz 12 Self-test</b></p> <p><i>Thu (12/1):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Interviews</b>) &amp; 2) Keep studying for <b>Quiz 12 (Interviews)</b> with <b>Quiz 12 Self-test</b></p> <p><i>Fri (12/2):</i> 1) <b>Quiz 12 (Interviews)</b> opens on Canvas <u><a href="#">Quizzes link at Noon</a></u> &amp; 2) <u><a href="#">Complete Interview Questions Draft ID Assignment on Canvas Assignments link by 11:59pm</a></u></p> <p><i>Sat (12/3): Remember to take some time to relax &amp; do what you love!</i></p> <p><i>Sun (12/4): <u><a href="#">Take Quiz 12 (Interviews) on Canvas Quizzes link by 11:59pm</a></u></i></p>	<p>OPTIONAL: <i>Quiz 12 Self-test due by 11:59pm on Thu (12/1), submit on Canvas Assignments link</i></p> <p>OPTIONAL: <i>Early deadline to submit Interview Questions Draft is 11:59pm on Thu (12/1)</i></p>
<p><i>Week 16:</i> M 12/5 – Sun 12/11</p>	<p><i>Mon (12/5): Relax, NO TASKS</i></p> <p><i>Tue (12/6):</i> 1) Attend in-person meeting from 9:00-10:15am (<b>Quiz 12 Review &amp; Interview Questions/Summary Check-in</b>)</p> <p><i>Wed (12/7): Remember to take some time to relax &amp; do what you love!</i></p> <p><i>Thu (12/8):</i> If you haven't already, <b>conduct interview</b> with your assigned partner!</p> <p><i>Fri (12/9): <u><a href="#">Complete Student Skills Follow-up OP Assignment Canvas Assignments link by 11:59pm</a></u></i></p> <p><i>Sat (12/10): Relax, if you haven't already, <b>conduct interview</b> with your assigned partner!</i></p> <p><i>Sun (12/11): Relax, if you haven't already, <b>conduct interview</b> with your assigned partner!</i></p>	
<p><i>Finals:</i> M 12/12 - W 12/14</p>	<p><i>Mon (12/12): Relax, if you haven't already, <b>conduct interview</b> with your assigned partner!</i></p> <p><i>Tue (12/13): Relax, if you haven't already, <b>conduct interview</b> with your assigned partner!</i></p> <p><i>Wed (12/14): <u><a href="#">Complete Interview Summary ID Assignment on Canvas Assignments link by 11:59pm</a></u></i></p>	<p>OPTIONAL: <i>Early deadline to submit Interview Summary is 11:59pm on Tue (12/13)</i></p>