09/24/2025 A.S. Board of Directors Meeting

Minutes

Associated Students San Jose State University
9/24/2025 3:00 PMPDT
@ Student Union Meeting Room 1A, Zoom: https://sjsu.zoom.us/j/85916216835

I. Call to Order

Chair Agustin calls the meeting to order at 3:02 PM.

II. Land Acknowledgement

Chair Agustin reads the land acknowledgement.

III. Roll Call

The recording secretary completes roll call.
Quorum met.

IV. Approval of the Agenda

Motion:
Chair Agustin recommends a motion to approve the agenda.

Motion moved by Director Subramanyan and motion seconded by President Gambarin.
Vote: 11-0-0, Motion Passed.

V. Consent Agenda

If passed by unanimous consent of the Board of Directors, all items listed will be approved simultaneously. Items can be pulled for separate discussion at the request of a Board member without a motion or a second.

A. Approval of the Minutes

09.10.2025 A.S. Board of Directors Meeting Agenda Minutes.pdf

B. Appoint Glerys Gonzalez as Student at Large to the Associated Students Lobby Corps (Presenters: Ma'kayla Akin)

Director Akin wishes to appoint Rys to Lobby Corps because Rys showed strong drive in their application, has prior A.S. experience, and brings passion for student issues like financial literacy, housing, and the impact of AI on education. Rys's leadership style is open, honest, and collaborative, and she described themselves as a problem-solver eager to grow their research and writing skills. With ample availability and a professional approach, they would be a strong addition to the team.

Student At Large Application - Rys Gonzalez.pdf

C. Appoint Cindy Florian Ramirez as Student at Large to the Associated Students Lobby Corps (Presenters: Ma'Kayla Akin)

Director Akin wants to appoint Cindy because she gave a strong interview, showing honesty and openness in her leadership style. She's passionate about addressing real student concerns like parking and wants to grow her communication skills through this role. With her problem-solving mindset, weekend-only work schedule, and future goals in law and public service, Cindy would bring both commitment and perspective to Lobby Corps.

[Student At Large Application - Cindy Florian.pdf]

D. Appoint Nicole Thai as Student at Large to the Associated Students Lobby Corps (Presenters: Ma'Kayla Akin)

Director Akin wants to appoint them because they showed strong passion for education, student needs, and food advocacy, with a commitment to supporting undocumented students. They bring experience in mock trial, research, and de-escalation, along with strong organizational and motivational skills. With clear goals in law and public service, and interest in building practical advocacy skills like writing letters of support, they would be a valuable addition to Lobby Corps

[Student At Large Application - Nicole Thai.pdf]

E. Appoint Lyric Lubin as Student at Large to the Associated Students Lobby Corps (Presenters: Ma'Kayla Akin)

Director Ma'Kayla wants to appoint her because she demonstrated strong leadership experience as BSU president and regional treasurer, along with a clear passion for advocacy. She's motivated by issues like funding in higher education and understands the importance of standing up for injustices. With a direct, hardworking, and compassionate leadership style, strong motivation skills, and a desire to deepen her knowledge of legislation, she would be a dedicated and impactful member of Lobby Corps.

[Student At Large Application - Lyric Lubin.pdf]

F. Vote to Appoint Arya Duggal as a Student at Large for the Internal Affairs Committee (Presenters: Laura Charles)

Arya Duggal is currently a freshman who has past experience volunteering in Law Enforcement and Sports Medicine. These past positions have allowed him to gain the skills of: finding solutions to build a compromise, communication, and effectively assisting them. He has had an interest in Law Enforcement since a young age, and believes that being on the Internal Affairs Committee will give him an idea into how policy is created on a larger scale.

[Student At Large Application - Arya Duggal.pdf]

G. Vote to Appoint Rajvi Shroff to the Student Fairness Committee of the Academic Senate (Presenters: Katelyn Gambarin)

[Rajvi Application_Redacted.pdf]

H. Vote to Appoint Hailey Reyes to the Student Fairness Committee of the Academic Senate (Presenters: Katelyn Gambarin)

[Hailey Reyes Application_Redacted.pdf]

VI. Public Forum

Public Forum is intended as an opportunity for any member of the public to address the Associated Students Board of Directors regarding any issues affecting SJSU students. Speakers are allowed 3 minutes each to speak. Please sign in on the clip board if in person or if you are online sign in using chat for minute recording purposes.

Guest Diana Victa briefly introduced herself, spoke about the Event Coordinator search, and formally introduced the new Event Coordinator, Andrea Manucat, who has over six years of event planning experience and is a graduate of CSU San Marcos. The new coordinator briefly introduced herself and expressed her excitement for the role.
Guest Kailey Schwabenland shared her experience, noting that a quarter of her income goes toward transportation, and voiced her support for the BayPass program.
Guest Athea Koester shared that she spends about $1,800 annually on transportation and emphasized the importance of making travel around Silicon Valley easier, stating that the BayPass program would significantly help.
Guest Lin Ho spoke about the benefits of the Clipper Card as a commuter and how the BayPass would be an even greater addition. He explained how it could help many students and provided a breakdown of potential savings.
Guest Truman Lindsey shared his experiences with the VTA system as well as those of his friends, explaining how the BayPass program would benefit them. He noted that with 40,000 students at SJSU, the program could make life easier and save money for many.
Guest Svitlana Kuklenko described her morning routine and the advantages of using the Clipper Card. She spoke about her positive experience using the BayPass during a past trial and expressed her full support for implementing the program.
Guest Shireen (via Zoom) highlighted that as a commuter school, SJSU needs to further develop support for its students and voiced support for the BayPass program.

VII. Executive Director's Informational Report (4 minutes) (Presenters: Kingson Leung)

ED Report 09.24.2025.pdf

Interim Executive Director Kingson Leung thanked the public gallery for sharing their stories. He highlighted the recent successful events over the past few weeks and noted the completion of the audit, along with the successful distribution of $60K for the Affordable Book Voucher Program. He also provided brief updates on departmental accomplishments. Additionally, Kingson announced Jim Westbrook's retirement, with his last official day scheduled for next Wednesday.

VIII. University Administration's Informational Report (3 minutes)

University Representative Heather French shared the CSU AI survey and encouraged students to complete it. She also mentioned that another survey will be released to gather students' perspectives on campus. Heather applauded the board for their support with the Time, Place, Manner workshop.

IX. Student Union's Informational Report (3 minutes)

No report.

X. Action Items

A. Unfinished Business

B. New Business

1. Action Item: Remove Director Mallari from the Campus Fee Advisory Committee (Presenters: Kaili Mallari)

   Director Mallari cannot serve on the Campus Planning Board due to a class conflict. Due to her class conflict she will not be able to discuss or vote on any matters, which are key elements of the meetings.

   Motion:
   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director Subramanyan and motion seconded by Director De Oliveira. Vote: 11-0-0, Motion Passed.

2. Action Item: Appoint a Director-at-Large to the Campus Fee Advisory Committee (Presenters: Kaili Mallari)

   The Campus Fee Advisory Committee [CFAC] is a working committee, serving in an advisory role, that reviews campus fee proposals and makes recommendation to the campus President.

   This committee meets on Tuesdays at 9am and occasionally Thursdays at 3pm

   Motion:
   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director De Oliveira and motion seconded by Director Tuidelaibatiki.

   President Gambarin shared that if no board member is available, she can recommend someone outside of the board to serve on the Campus Fee Advisory Committee.

Motion:

Chair Agustin recommends a motion to table the action item indefinitely.

Motion moved by President Gambarin and motion seconded by Director Brown. Vote: 11-0-0, Motion Passed.

3. Action Item: Remove Director De Oliveira from the Instruction and Student Affairs Committee (Presenters: Jhony De Oliveira)

   Director De Oliveira is unable to serve on this committee due to a class conflict, as ISA meets every Monday from 2:00 pm to 4:00 pm.

   Motion:

   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director Subramanyan and motion seconded by Director Tuidelaibatiki. Vote: 11-0-0, Motion Passed.

4. Action Item: Appoint a Director-at-Large to the Instruction and Student Affairs Committee (Presenters: Jhony De Oliveira)

   This committee is responsible for all matters relating to instruction and to student affairs, including recruitment, admission, retention, academic status, educational equity, rights and responsibilities. The Instruction and Student Affairs Committee may establish task forces in consultation with the Executive Committee of the Academic Senate to address specific matters that are beyond its ability or the ability of the Student Success Committee to address in a reasonable time period.

   Motion:

   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director Subramanyan and motion seconded by Director Brown.

   Director De Oliveira briefly explained the role of the committee. President Gambarin clarified that the committee meets from 2–4 p.m. and asked board members already serving on other committees during that time to raise their hands in order to identify who might be available to serve.

   Motion:

   Chair Agustin recommends a motion to table the action item indefinitely.

   Motion moved by Director Subramanyan and motion seconded by Director De Oliveira.

Controller Joshi asked what would happen if members were not available to serve on the committee. President Gambarin responded that if no one is available, she would need to discuss the matter with the chair, but emphasized the importance of having active representation in the meeting. She then clarified the meeting dates and times. Director Tuidelaibatiki self-nominated, and Directors Subramanyan and De Oliveira rescinded their motions.

Motion:
Chair Agustin recommended amending the item to appoint Director Tuidelaibatiki to the Instruction and Student Affairs Committee.

Motion moved by Director Tuidelaibatiki and motion seconded by Director Brown. Vote: 11-0-0, Motion Passed.

Motion:
Main Motion.

Vote: 11-0-0, Motion Passed.

5. Action Item: Remove Director Rosal from the University Library Board (Presenters: Bella Rosal)

   Director Rosal is unable to serve on this committee due to personal reasons, ULB meets every Thursday from 2-4 PM.

   Motion:
   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director Charles and motion seconded by Director Tuidelaibatiki. Vote: 11-0-0, Motion Passed.

6. Action Item: Appoint a Director-at-Large to the University Library Board (Presenters: Bella Rosal)

   This board gives faculty and students a voice in shaping how the library supports academic success, reviews library policies and services, and may co-sponsor events that connect the campus with the broader community.

   Motion:
   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director Subramanyan and motion seconded by President Gambarin.

Director Rosal gave a brief overview of the University Library Board and emphasized the importance of having a student voice on the board. Director Tuidelaibatiki nominated Vice President Agustin, the motion was seconded by Rosal, and Vice President Agustin accepted the nomination.

Motion:
Chair Agustin recommended amending the item to approve Vice President Agustin to the University Library Board.

Motion moved by President Gambarin and motion seconded by Director De Oliveira. Vote: 11-0-0, Motion Passed.

Motion:
Main Motion.

Vote: 11-0-0, Motion Passed.

A point of personal privilege was granted to Director Subramanyan at 4:42 PM.

7. Action Item: Approve 2025-2026 Board of Directors Priorities (Presenters: Katelyn Gambarin, Rishika Joshi)

The Board of Directors discussed and finalize four priorities for this school year. These priorities will guide new initiatives created by Board members for the year.

2025-2026 BOD Priorities [Public].pdf

Motion:
Chair Agustin recommends a motion to open the action item.

Motion moved by President Gambarin and motion seconded by Controller Joshi.

President Gambarin talked about the four overarching goals the Board of Directors is prioritizing.
A point of personal privilege was granted to Director Charles at 4:43 PM.
Director De Oliveira appreciated that every board member's input was taken into account during the in-service.

Motion:
Vote: 9-0-0, Motion Passed.

8. Action Item: Final Read of the A.S. Board Member Accountability System 2025-2026 (Presenters: Geoffrey Agustin)

   The Internal Affairs Committee reviewed and amended the proposed Accountability System. The new system is intended to hold Board members accountable while prioritizing communication in advance for absences and tardies.

   A.S. Board Member Accountability System 2025-2026.pdf

   Motion:
   Chair Agustin recommends a motion to open the action item.

   Motion moved by Director De Oliveira and motion seconded by Director Tuidelaibatiki.

   Re-recognized Director Subramanyan at 4:45 PM.
   Chair Agustin passed the gavel to Controller Joshi. Vice President Agustin reviewed the changes and revisions made to the Board Member Accountability System for 2025–2026.
   Re-recognized Director Charles at 4:47 PM.
   Controller Joshi passed the gavel to Director Charles.
   Director De Oliveira recommended that the board raise any concerns they may have. President Gambarin noted that it is much harder to enforce accountability for non-A.S. meetings and asked what the system would look like in those cases. Director De Oliveira also shared the Google Sheet that will be used to track attendance and accountability. The board then discussed clarifying points of the system.
   A point of personal privilege was granted to President Gambarin at 5:00 PM.
   Director Charles passed the gavel back to Vice President Agustin.

   Motion:
   Vote: 10-0-0, Motion Passed.

9. Action item: Committee Budget Proposal - Scavenger Hunt Prizes (Presenters: Teairra Brown)

   This event will run from October 6th to 14th and encourages students to explore campus resources by completing photo challenges. Participants take photos at various locations and submit them for a chance to win prizes. This activity promotes awareness of campus services and fosters student engagement.
   Budget Request: $115 to purchase prizes, including a Fujifilm Instax Mini 12 Instant Camera and film packs, to incentivize participation.

   Scavenger Hunt Prizes Budget Proposal.pdf

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by Director Subramanyan and motion seconded by Director Brown.

Director Brown shared details about the upcoming scavenger hunt event.
Re-recognized President Gambarin at 5:03 PM.
Controller Joshi yielded time to Guest Diana Victa, who explained the new process for submitting budget requests.

Motion:

Vote: 10-0-1, Motion Passed.

10. Action Item: Committee Budget Proposal - Scavenger Hunt Printing (Presenters: Teairra Brown)

    Each participating campus resource will receive a unique, custom-designed double-sided ticket. Students will need to visit each resource and take a picture with the ticket as proof of their visit. These tickets will include event details and serve as a fun, interactive way to guide students through the challenge while promoting awareness of campus services.
    Budget Request: $50 to cover the cost of printing

    Scavenger Hunt Printing Budget Proposal.pdf

    Motion:

    Chair Agustin recommends a motion to open the action item.

    Motion moved by Director Subramanayan and motion seconded by Director Brown.

    Director Brown requested funding for printing materials. Controller Joshi asked for clarification on how money allocated to the Print Shop is handled and returned to A.S. Interim Executive Director Leung explained that the process is partly for record keeping and tracking the shop's revenue.

    Motion:

    Vote: 11-0-0, Motion Passed.

11. Discussion Item: Spartans United: Week of Action at SJSU on October 14th (Presenters: Jhony De Oliveira)

The purpose of this event is to bring together the diverse communities on our campus to celebrate our cultures, foster understanding, and highlight the vital contributions of the immigrant community to our campus and our country.

J.De Oliveira Spartans United _Week of Action at SJSU .pdf

Director De Oliveira explained the purpose and provided an overview of the Spartans United event.
Controller Joshi asked if the A.S. tables would be used in addition to the rental tables. Director De Oliveira confirmed and noted that he is coordinating with Student Involvement. Controller Joshi then yielded time to Guest Diana Victa, who shared that she has been working with Jhony and explained the process of renting out tables.
President Gambarin asked about the additional funding needed for the event and the planning process. Director De Oliveira responded that he has been presenting this event since the first board meeting and has shared it in every committee meeting. Regarding funding, he stated that while he would like more money for certain elements, the current budget is sufficient to meet the event's needs.
Controller Joshi asked what additional support he would need from the board. Director De Oliveira replied that he would need help with volunteers and general support. Director Subramanyan expressed appreciation for Director De Oliveira's hard work and passion.

12. Informational Item: Associated Students Department Cesar Chavez Community Action Center (CCCAC) and Campus Community Garden Department Presentations (Time Certain 3:25pm, Max: 5 minutes) (Presenters: Kingson Leung, Guests: Diana Garcia Rodriguez, Ruby Howard)

Interim Executive Director Leung and the A.S. Leadership Team are committed to ensuring that the Board of Directors has comprehensive knowledge of the A.S. Departments. To facilitate this, during each meeting this fall semester, one or two AS Departments will present a informational item, providing deeper insights into their areas of focus. Each presentation will be a maximum of 5 minutes.

A.S. BOD 2025 CCCAC Department Presentation.pdf

Guest Diana Garcia Rodriguez presented on the CCCAC, sharing a presentation that included its timeline, annual impact, and upcoming programs the board can support for Legacy Month.

13. Discussion Item: BayPass Overview Presentation (Time Certain: 3:30pm) (Presenters: Kaili Mallari, Guests: Haleema Bharoocha-Jobe)

    BayPass provides SJSU students with an all-access transit pass that enables unlimited use on all bus, rail and ferry services in the nine-county Bay Area region that accepts Clipper, except for San Francisco Muni Cable Cars. Phase Two will go over what the next steps are to keep the program going.

    [Board Briefing _ BayPass Phase Two.pdf]

    Guest Haleema Bharoocha-Jobe gave a shoutout to her team in the public gallery before presenting on the BayPass. Her presentation included background information, data from Phase One, the impact of BayPass on SJSU students, student feedback, program costs, and the projected contract value. Controller Joshi thanked Heleema for the informative presentation and asked if there were alternative options so students would not have to pay fees. Haleema explained that the process would be the same as how the current SmartPass program operates.

14. Action Item: Approve the Annual Financial Audit Report and Findings (Time Certain: 3:45pm, Max: 15 minutes) (Presenters: Cynthia Aguinaga, Jim Westbrook, Guests: Cynthia Aguinaga)

    The Audit Committee approved the financial audit report presented by Vasin, Heyn & Company. The committee voted 4-0-0 to approve the audit report.

    Motion:
    Chair Agustin recommends a motion to open the action item.

    Motion moved by Director De Oliveira and motion seconded by Director Charles.

    Jim Westbrook (via Zoom) shared that the Audit Committee met and that Cynthia Aguinaga presented the 2025 Audit Report. Cynthia explained that the committee reviewed all details and would provide an overview to the board. She thanked Jim for his hard work and management for their support. Cynthia then went over the A.S. SJSU Independent Auditor's Report.

    Motion:
    Vote: 11-0-0, Motion Passed.

15. Discussion Item: Filipino American History Mural Project Briefing (Time Certain: 4:00pm) (Guests: Alan Gouig)

Alan Gouig, founder and president of the Filipino Alumni Network, will inform the Board of Directors about the Filipino American History Mural and the progress that has been made in the past year. He will also explain the timeline from now until the projected unveiling next semester.

[A.S. BOD _ Filipino American History Mural SJSU (Project Slides) 09.24.25.pdf]

Guest Alan Gouig introduced himself and provided an update on the Filipino American History Mural, highlighting the progress made over the past year. He also briefly discussed the presidential mural initiatives. Alan shared that the community recently reviewed the mural draft for the first time and spoke about the planned mural location, anticipated timeline, community paint day, and ribbon-cutting event in Spring 2026. He concluded by sharing information about the crowdfunding campaign.

16. Discussion Item: CSU AI Survey (Time Certain: 4:15pm) (Presenters: Kingson Leung, Guests: Mari Fuentes-Martin, Edwin Tan)

Representatives from the Vice President for Student Affairs Office will present information about the CSU wide AI survey that will launch this week. Students, staff and faculty will be encouraged to participate in this survey.

Guest Edwin Tan introduced himself and shared that three surveys will be released soon, highlighting their importance. The first is the CSU AI Survey, which provides an opportunity for administration to learn about students' experiences. He emphasized that this survey could be a game-changer, helping shape policies that support both faculty and students. The second is the Sense of Community Survey, which will give administrators insights into students' experiences on campus. The third is the Healthy Minds Survey, which will allow the Student Wellness Center to better understand student experiences and improve services.
Director De Oliveira expressed concern about the AI Survey, noting that it seems aligned with the President's push for "AI everywhere" rather than reflecting students' needs. Edwin responded that this is why student participation is critical, so concerns like these can be addressed.
Director Brown asked how the data collected would be shared, emphasizing the board's interest in using it to better support the campus. Edwin stated that transparency is the goal, that the data would likely be shared campus-wide, and he would ensure the board has access to the findings.

Director Subramanyan asked if there were possible directions the data might lead.
Controller Joshi then yielded time to Guest Diana Victa, who explained that the next steps would depend on the survey results.

XI. Executive Officer Reports (4 minutes each)

A. President

President Gambarin shared updates on the committees she is a part of and her experience at the September Plenary. She also discussed recent conversations with campus faculty and ongoing policy discussions. She encouraged the board to review her report.

K.Gambarin Board Report - 09_24_2025.pdf

B. Vice President

Vice President Agustin shared that his one-on-one meetings with board members have been going well. He thanked everyone for their support and encouraged continued communication.

G.Agustin Board Report - 9.24.2025.pdf

C. Controller

Controller Joshi shared that the Finance Committee has successfully approved over $25K in funding. She also explained the semester-end deadlines system, which was introduced by the Finance Committee last year. She thanked the government student assistants and Abby for their hard work in supporting the funding processes. Controller Joshi also provided updates on the committees she is a part of.

R.Joshi Board Report - 09_24_25.docx.pdf

Motion:
Director De Oliveira recommended tabling the director reports indefinitely.

Motion moved by Director De Oliveira and motion seconded by Director Brown.
Vote: 11-0-0, Motion Passed.

XII. Directors' Reports (3 minutes each)

A. Director of Academic Affairs

B. Director of Business Affairs

S.Subramanyan Board Report - 09.24.2025.docx.pdf

C. Director of Co-Curricular Affairs

S.Jha Board Report - 09.24.25.docx (1).pdf

D. Director of Communications

Bella Rosal - Board Report 9_24.docx.pdf

E. Director of Intercultural Affairs

A.Tuidelaibatiki Board Report 09.16.2025.pdf

F. Director of Internal Affairs

L.Charles Internal Affairs Board Report 9 24 2025.docx.pdf

G. Director of Legislative Affairs (Presenters: Ma'Kayla Akin)

Director Akin 09 24 25-26 Board Report.pdf

H. Director of Student Resource Affairs

T. Brown Board Report 09-24-2025.docx.pdf

I. Director of Student Rights and Responsibilities

J.de Oliveira Board Report 0 24 25.docx.pdf

J. Director of Sustainability Affairs

K.Mallari Board Report 9.24.2025.docx.pdf

XIII. Announcements

XIV. Adjournment

Director Brown shared upcoming events for Suicide Prevention Month.
Director Jha announced that Homecoming Court nominations are open until this Friday.

Motion:

Chair Agustin recommends a motion to adjourn the meeting at 5:31 pm.

Motion moved by Director Subramanyan and motion seconded by Director Tuidelaibatiki. Vote: 12-0-0, Motion Passed.

GAgustin

Geoffrey Agustin
2025-09-25 19:23 UTC

2025-2026
Associated Students
Board of Directors

Date: 9.10.2025
ROLL CALL

NAME	Attendance
President Gambarin	X
Vice President Agustin	X
Controller Joshi	X
Director Paredes	X
Director Subramanyan	X
Director Rosal	X
Director Jha	X
Director Tuidelaibatiki	X
Director Charles	X
Director Akin	A
Director Brown	X
Director De Oliveira	X
Director Mallari	X
Non-voting Members	
Interim Executive Director Kingson Leung	X
University Representative Dr. Heather French	X (@ Zoom)
Sam Brown - Recording Secretary	X

Legends:
X – Present
A – Absent

Guests: Jim Westbrook, Abby Escobar, Diana Victa, Cynthia Aguinaga, Edwin Tan, Haleema Bharoocha-Jobe, Diana Garcia Rodriguez, Alan Gouig, Kailey Schwabenland, Athea Koester, Lin Ho, Truman Lindsey, Svitlana Kuklenko, Shireen, Alexandria Flores, Abril Lopez Gutierrez, Louie McDonough, Zyjay Cruz, Cammy Tan, Ian Davies, Arya Duggal, Dheerajkrishna Giri, Javier Ruiz, George McIntyre, Dane Paul Andres, Gabriel Quijano, Andrea Manucat, Beverly Corriere, Mijia (Major) Wen, Alexandria Flores, Ana, Shireen, Louie McDonough, Abril Lopez-Gutierrez, Anai Avalos, Emily, Janely Pulido