



07/23/2025 A.S. Board of Directors Meeting

Associated Students San Jose State University

Wednesday, July 23, 2025 at 3:00 PM PDT to Wednesday, July 23, 2025 at 4:00 PM PDT

A.S. Government Conference Room, Student Union Suite 2300, Zoom:

<https://sjsu.zoom.us/j/85916216835> , Teleconference Locations: Controller Joshi - 459 Serra Mall, Stanford, CA 94305, Director Subramanyan - 1306 Bordeaux Dr. Sunnyvale, Ca 94089, Director Jha - 3253 Coronado Pl. Santa Clara, CA 95054

Agenda

I. Call to Order

II. Land Acknowledgement

III. Roll Call

IV. Approval of the Agenda

V. Approval of the Minutes

VI. Public Forum

Public Forum is intended as an opportunity for any member of the public to address the Associated Students Board of Directors regarding any issues affecting SJSU students. Speakers are allowed 3 minutes each to speak. Please sign in on the clip board if in person or if you are online sign in using chat for minute recording purposes.

VII. Interim Executive Director's Informational Report (4 minutes)

VIII. Action Items

A. Old Business

B. New Business

1. Action Item: Vote to Appoint Emily Paredes as the 2025-2026 Director of Academic Affairs

Presenters: Katelyn Gambarin, Geoffrey Agustin, Laura Charles

Guest: Janely Pulido

President Gambarin reviewed applications for the 2025-2026 Board of Directors Vacancy Position: Director of Academic Affairs. Following this review her and an interviewing committee consisting of other BOD members held interviews and debriefed on a candidate to nominate. This was completed with the support of the Leadership and Government Coordinator. Post this process President Gambarin is nominating Emily Paredes for the Director of Academic Affairs position.

2. Action Item: Vote to Appoint Jhony de Oliveira as the 2025-2026 Director of Student Rights and Responsibilities

Presenters: Katelyn Gambarin, Geoffrey Agustin, Teairra Brown, Laura Charles, Kaili Mallari
Guest: Janely Pulido

President Gambarin reviewed applications for the 2025-2026 Board of Directors Vacancy Position: Director of Student Rights and Responsibilities. Following this review her and an interviewing committee consisting of other BOD members held interviews and debriefed on a candidate to nominate. This was completed with the support of the Leadership and Government Coordinator. Post this process President Gambarin is nominating Jhony for the Director of Student Rights and Responsibilities position.

3. Action Item: Delegate BOD Representative in place of Director Subramanyan in the Event Coordinator Hiring Committee

Presenters: Kingson Leung, Sivagami Subramanyan

Have had discussions with Director Subramanyan regarding availability and capacity to serve on back to back hiring committees (she is in the process of the Marketing Manager search currently) and due to challenges with time off from their summer internship, it may be most advantageous to seek support from another BOD member to get the experience and also share their perspective serving on this hiring committee. All future staff hiring committees would still stay with the Director of Business Affairs role per Bylaws. The following is the tentative timeline/commitment for the Event Coordinator Hiring:

- July 16-22: Resume Review for Zoom screening invites
- July 28-Aug 1: Zoom Screening Interviews (~5) & Deliberation
- Aug 1-8: Invite Finalists to On-Campus Dates
- Aug 11-22: On-Campus Interviews (1-2 weeks)
 - Open Forum with Campus Partners, Students and AS Staff
 - Campus Tour
- After Aug 22 - Gain Feedback for final review and decision (Reference/Background Checks) and Offer from Human Resources
- September 8: Aim for Start Date during this week

4. Action Item: Vote to remove Riya Dhami, Vicki Allen, and any other individual on bank records not listed under Action Item 5 as signers for all A.S. Related BMO Bank Accounts

Presenter: Jim Westbrook

In relation to Action Item 5, the above students as staff are no longer a part of Associated Students and need to be removed as signers.

5. Action Item: Vote to add Rishika Joshi, Kingson Leung, Jim Westbrook, Stephanie Reitz, and Vivian Nguyen as signers on all A.S. Related BMO Bank Accounts.

Presenter: Jim Westbrook

With changes to the Associated Students Board of Directors and staff changes within the organization, this vote will allow the above students and staff to be signers on all A.S. BMO Bank Accounts.

Names and titles are as follows:

- i. Rishika Joshi (A.S. Controller)
- ii. Kingson Leung (A.S. Interim Executive Director)
- iii. Jim Westbrook (A.S. Associate Director)
- iv. Stephanie Reitz (SJSU Senior Director – Accounting)
- v. Vivian Nguyen (A.S. Office Manager) for deposits only

6. Informational Item: Board of Director Pairings with Staff Advisors

Presenters: Kingson Leung, Janelly Pulido

Guest: Diana Victa

With Diana Victa officially announced during July 15th that she will be serving in the Interim Associate Director, Marketing and Programs role effective July 28th, she will be taking on key aspects of advising various committees and individual Board members this year. We have planned out some very intentional and strategic shuffling in our advisement pairings that we are confident will build toward successful outcomes and want to inform the whole BOD so everyone knows where they can get direct 1:1 support.

IX. Announcements

X. Adjournment