

Adapted Physical Education ADDED AUTHORIZATION

For additional information, visit our website at:
<http://www.sjsu.edu/education/academics/credentials>

Submit all forms and applicable fees with application packet.

Information Sheet: Type in your information and print form.

\$25 Processing Fee: Pay online at: <https://commerce.cashnet.com/SJSUCRD>.
Write receipt # on information sheet.

Approved Program Contract: Contact the APE Program at AdaptedPE@sjsu.edu.
Completion of all APE credential coursework will be verified by Credential Services. Course substitutions completed outside of SJSU must be indicated on the program contract. You may be required to submit official transcripts if we are unable to access your records

Current Prerequisite Teaching Credential: Will be verified by Credential Analyst.
NOTE: Possess a valid prerequisite teaching credential authorizing the teaching of physical education in any grade K-12 or a credential authorizing instruction or services in special education. The following credentials are acceptable:

- Single Subject in Physical Education
- Multiple Subject
- Standard Secondary with a major or minor in Physical Education
- Standard Elementary with a major or minor in Physical Education
- Standard Early Childhood
- Special Secondary in Physical Education
- General Secondary
- General Junior High School
- General Elementary
- General Kindergarten–Primary
- Education Specialist Instruction*
- General Special Education*
- Standard Special Education*
- Ryan Specialist Instruction*
- Special Education Services Credential with a Special Class Authorization

* Individuals holding these prerequisite credentials are required to complete twelve semester units of physical education coursework with a minimum of three semester units in both kinesiology and motor development along with the APE Added Authorization program. NOTE: A Single Subject Teaching Credential with a supplementary authorization in sports and games or Introductory Physical Education is not a valid basic teaching credential for an individual to obtain the APE Specialist Added Authorization.

Completing the CTC Online Recommendation Process: Once we receive your application, our office will send you an email confirmation containing instructions and a designated date to finalize this last step. You must access your Educator Account on the CTC website to proceed with the recommendation process. For step-by-step instructions, go to <http://www.ctc.ca.gov/credentials/online-services/pdf/recommend-tips.pdf>. NOTE: Your recommendation will be purged from the CTC system after 90 days of filing your credential with our office.

Submit **COMPLETE** application packet to credentials@sjsu.edu or mail to:

San Jose State University – Credential Services
One Washington Square, Sweeney Hall 445
San Jose, CA 95192-0015