

# Speech-Language Pathology

## PRELIMINARY CREDENTIAL

For additional information, visit our website at:  
<http://www.sjsu.edu/education/academics/credentials>

### **Submit all forms and applicable fees with application packet.**

- Information Sheet:** Type in your information and print form.
- \$25 Processing Fee:** Pay online at: <https://commerce.cashnet.com/SJSUCRD>. Write receipt # on information sheet.
- Program Plan:** Contact the Communicative Disorders & Sciences Department at 408-924-3688 or [communicative-disorders-sciences@sjsu.edu](mailto:communicative-disorders-sciences@sjsu.edu).
- Basic Skills Requirement (BSR):** Bachelor's or higher degree from a regionally accredited institution. Your degree will be verified by the Credentials Office. You may be required to submit official transcripts if we are unable to access your records.
- Bachelor's Degree** – Your bachelor's degree will be verified by Credential Services. You may be required to submit official transcripts in the event that we are unable to access your records.
- Master's Degree in SLP** – A Master's degree in Speech Language Pathology is required. Verify that your MA degree has been awarded by SJSU before filing for your credential.
- Course Substitutions/Prerequisite Coursework** – Course substitutions and prerequisite coursework taken outside of SJSU must be indicated on your program plan. You may be required to submit official transcripts for coursework taken outside of SJSU in the event we are unable to access them.
- Certificate of Clearance:** Fingerprinting and background check required if this is your initial credential issued by CTC. If you do not hold one, click on link for step-by-step instructions for obtaining a Certificate of Clearance.

**Completing the CTC Online Recommendation Process:** Once we receive your application, our office will send you an email confirmation containing instructions and a designated date to finalize this last step. You must access your Educator Account on the CTC website to proceed with the recommendation process. For step-by-step instructions, go to <http://www.ctc.ca.gov/credentials/online-services/pdf/recommend-tips.pdf>.  
**NOTE:** Your recommendation will be purged from the CTC system after 90 days of filing your credential with our office.

Submit **COMPLETE** application packet to [credentials@sjsu.edu](mailto:credentials@sjsu.edu) or mail to:

**San Jose State University – Credential Services**  
**One Washington Square, Sweeney Hall 445**  
**San Jose, CA 95192-0015**