

Terms and Conditions of Graduate Admission | Spring 2025

In order to keep your admission to San José State University, you must meet these terms and conditions of graduate admission. All self-reported information is subject to verification. If final documents (i.e., degree certificates, final transcripts) are not received by the deadlines listed below, your admission will be withdrawn, even if you are registered for courses, living in campus housing, or have received financial aid.

Your Admission Status

- **Classified** – All conditions of admission have been satisfied.
- **Classified, Provisional** – Your admission is provisional pending verification of final documents. All final documents must be submitted by the deadline posted to your MySJSU student account.
- **Conditional** – You must satisfy conditions to your admission placed by the department that oversees your major in order to secure your eligibility toward degree completion.
- **Conditional, Provisional** – You must satisfy conditions to your admission placed by the department that oversees your major in order to secure your eligibility toward degree completion AND your admission is provisional pending verification of final documents. All final documents must be submitted by the deadline posted to your MySJSU student account.

Submitting your Intent to Enroll

Please let us know if you plan on attending SJSU!

- Sign in to the Next Steps website (nextsteps.sjsu.edu) in mid-September to view your admission letter and accept SJSU's offer of admission. Certain majors may require an enrollment deposit. Detailed information can be found at sjsu.edu/admissions/graduate/been-admitted/mandatoryintenttoenroll.php

Please contact grad-nextsteps@sjsu.edu if you have any problems completing your intent to enroll.

International Applicants

- Attend Mandatory Global Spartan Welcome (GSW)**
F-1 students are required to attend GSW, an orientation program specifically for international students. International Student & Scholar Services (ISSS) will send you registration information prior to the start of the semester.
- Complete the Immigration Document Process**
F-1 students are required to submit immigration documents to complete the SEVIS registration process. ISSS will send you more information prior to the start of the semester. This process can only be completed after you enter the United States.

Deadlines

Final transcripts indicating final degree conferral and the date of conferral must be received by February 1, 2025.

Important Note

Failure to meet the deadlines mentioned above will result in a hold being placed on your financial aid. Financial aid will not be disbursed until final documents have been received.

Document Submission

Coursework taken outside the United States:

- You must submit degree certificates, transcripts and/or mark sheets to the international evaluation service you used in order for them to notify SJSU of your completed degree. Refer to your To Do List on your MySJSU student account for specific document deadlines.

Coursework taken within the United States:

- You must submit final transcripts indicating the final degree conferral. If your university offers electronic transcripts, we will also accept this method of delivery. If your university requires an email address to send official, electronic transcripts, please have them sent to etranscript@sjsu.edu

WHERE TO MAIL U.S. TRANSCRIPTS:

San José State University
Graduate Admissions and Program Evaluations
One Washington Square
San José, CA 95192-0017

Residency Information

The laws of California provide that every student in the California State University system must be classified as either a resident or non-resident for tuition purposes. Non-resident students are charged additional tuition fees per unit. First-time graduate students who deem it necessary to appeal the assigned residency status as stated on their formal SJSU admission letter can visit sjsu.edu/admissions/graduate/want-to-apply/domestic-steps-to-admission/california-residency for instructions about how to appeal this determination.

Graduate Orientation through Canvas

Once you are enrolled in classes, you will be sent an invitation to join a Canvas (online learning) course with several in-depth modules to help you succeed. This will serve as your general orientation to graduate school. Check with your programs to see if they have program-specific orientations, which may be mandatory. Although the Canvas course is not mandatory, it is highly recommended that you accept the invitation. Detailed information can be found at sjsu.edu/cgs/events/grad-student-orientation.php

Continue to Monitor MySJSU

You must meet all deadlines required of you. Failure to do so will result in your admission being withdrawn. You can avoid this by carefully and frequently monitoring MySJSU (one.sjsu.edu). We reserve the right to withdraw your admission for non-compliance to the conditions stated in the admission letter at any time during the process, even if you have registered for courses, have received financial aid, or are living in campus housing.

Academic Advising

Refer to the department's website for your intended major to determine requirements for academic advising as requirements differ by program. As you continue on your academic career, it is your responsibility to abide by the deadlines for submission of the candidacy form and the graduation petition.

Professional Licensure and Certification

CSU programs for professions that require licensure or certification are intended to prepare students for CA licensure and certification requirements. Admission into programs for professions that require licensure and certification does not guarantee that students will obtain a license or certificate. Licensure and certification requirements are set by agencies that are not controlled by or affiliated with the CSU and licensure and certification requirements can change at any time.

The CSU has not determined whether its programs meet other states' educational or professional requirements for licensure and certification. Students planning to pursue licensure or certification in other states are responsible for determining whether, if they complete a California State University program, they will meet their state's requirements for licensure or certification.

For more information, please go to calstate.edu/csu-system/about-the-csu/accreditation

Immunizations/Vaccines

Meet immunization and vaccination requirements, which can be found at sjsu.edu/immunization