

**CIRCLE OF FRIENDS RESEARCH ASSISTANCE AWARDS
DEPARTMENT OF NUTRITION, FOOD SCIENCE, AND PACKAGING
SAN JOSÉ STATE UNIVERSITY**

Awards from Circle of Friends Molly and Gene Rauen Endowed Research Assistance Fund may be given for meritorious research proposals. The number of awards given each year will be based on the merit of the applications and availability of funds in the Rauen Endowed Fund distribution account. See Application Form and Research Proposal Rating Form attached. **Note: If expenses listed in the budget exceed the amount awarded, the student is responsible to provide for the additional funds.**

Awards for Research Related Expenses

Expenses listed on the research proposal budget, for example: supplies, surveys, statistical or computer consultation, and incentives for survey participants are appropriate.

Travel expenses listed on the research proposal budget to present a paper are **only** eligible for funding, if the paper has been accepted for presentation by the sponsoring professional organization. **Documentation of acceptance must be provided.** **Acceptance documentation must be submitted while the student is officially enrolled. Also, official enrollment is required by the University in order for a student to be eligible to receive any monetary award.** The student is responsible to provide for any additional travel expenses, not covered by the Research Assistance Award.

Awards for Research Accepted for Presentation (Poster or Podium) by the Sponsoring Professional Organization

Documentation of acceptance must be provided

Acceptance documentation must be submitted while the student is officially enrolled. Also, official enrollment is required by the University in order for a student to be eligible to receive any monetary award.

Application must include: Student Information Cover Page for a Research Assistance Award, Name of Conference, Location, Date, and an Abstract. A line budget (\$1500 maximum) is also required with requested costs for Registration, Travel, Lodging, and Food. The student is responsible for any additional travel costs not covered by the award.

NOTE: Students are not eligible, if they have previously received a Research Assistance Award.

APPLICATION FORM
CIRCLE OF FRIENDS RESEARCH ASSISTANCE AWARD
DEPARTMENT OF NUTRITION, FOOD SCIENCE, AND PACKAGING
SAN JOSÉ STATE UNIVERSITY

Students may submit a Research Proposal and Application, not to exceed three pages, in 12-point type size (excluding the *Application Form, Budget, and check-off form for supplies needed for research*).

1. Completed *Application Form* (see attached).
2. Abstract of Topic of Research covering:
 - a. Statement of problem/purpose/objective
 - b. Significance of project, e.g. explain how your study is timely/original research that contributes to advancements in nutrition, food science, and/or foodservice management. Research must be of publishable quality for a refereed journal,
 - c. Discussion of method
 - d. Analysis/evaluation proposed
3. List references (e.g., journal articles)
4. Give a **detailed budget** projecting how the money would be spent for research,
 - a. e.g., chemicals, food commodities, supplies, postage, incentives, consultation expenses, etc. (Publication, copying and binding expenses are excluded).

Awards from the Circle of Friends Molly and Gene Rauen Endowed Research Assistance Fund (\$1000 maximum for Undergraduate Students and \$2500 maximum for SAGE and Graduate Students) are based on the merit of the application and availability of funds in the Rauen Endowed Fund distribution account. These awards have a rolling deadline. **Email applications to: Leah Olaivar, leah.olaivar@sjsu.edu.**

**Circle of Friends Molly and Gene Rauen Endowed
Research Assistance Award
Department of Nutrition, Food Science and Packaging
San José State University**

APPLICATION FORM

1. Name: _____ Student I.D.: _____

2. Address: _____

Phone #: _____ Email: _____

3. Status: undergraduate graduate SAGE graduate

4. Semester Enrolled in HPRF 295 – Research Methodology:

5. Research Proposal Title:

6. Total Budget Requested:

7. Faculty Advisor:

8. Faculty Committee Member:

NOTE: Proposals must not exceed three typewritten pages in length (excluding application, budget, and check-off form for supplies). Sole work of applicant is required without editing by faculty advisor. Those proposals that are too lengthy will be returned to the applicant.

Signature: _____ Date: _____
Student Applicant

 Award Granted

Sorry, Award not granted at this time.

Comments:

Selection Committee

Date: _____

NOTE: Applications have a rolling deadline.

Budget Requested: Circle of Friends Research Assistance Award

\$1000 Maximum: Undergraduate Students _____ **\$2500 Maximum: SAGE or Graduate Students** _____

Name: _____ Date: _____

Advisor: _____ Total Requested: _____

(Indicate: **Total of Each Item**)

Amt.	Cost/ Item	Total Cost	Item	Amt.	Cost/ Item	Total Cost	Item
			Gases				Products/Lab (i.e., filter paper, films, gloves)
			Chemicals				Small Equipment (i.e., automatic pipette)
			Glassware				Products/Food
			Consultation Costs				Incentives
			Other				Other

**GRADUATE STUDENT RESEARCH ASSISTANCE AWARD
RESEARCH PROPOSAL RATING
BY FACULTY COMMITTEE MEMBER**

Student Name: _____

Title of Research: _____

Rating Scale: 4 = Very Good; 3 = Good; 2 = Fair; 1 = Poor; 0 = Missing

<u>Section</u>	<u>Rating</u>	<u>Comments</u>
1. Abstract		
a. Problem/Purpose/Objective (4)		
b. Significance (4)		
c. Procedure/Methods (4)		
d. Analysis/Evaluation (4)		
2. Reference (s) (4)		
3. Budget & Resources (4)		
a. Equipment		
b. Chemicals		
c. Other		

OVERALL COMMENTS: