SJSU | PEOPLE AND CULTURE

TEACHING ASSOCIATE FEE WAIVER (REIMBURSEMENT) APPLICATION

Matriculated graduate students enrolled in a classified or conditionally classified graduate program of study; who are appointed as Teaching Associates at San José State University shall be granted fee waivers (reimbursements), during the semester that they are teaching, of mandatory campus miscellaneous fees and the mandatory state university fees at the CA- resident tuition level. For current fees, please go to www.sjsu.edu/bursar/. The fee waiver covers 1-6 units for a hiring time base of 0.10 to 0.20 or more than 6 units for a hiring time base above 0.20. The fee waiver applies to CSU state-supported (general fund) courses only. Special session and self-support courses are not eligible for fee waiver.

Do you have any type of financial aid, including governmental grants, scholarship or sponsorship? If so, you must contact the Financial Aid & Scholarship Office, prior to completing this application. Receiving the tuition fee waiver can affect your financial aid.

To Be Completed by Graduate Student		
SJSU ID	First Name	Last Name
Email	Current Graduate Program	
Fee Waiver (Reimbursement) Requested for ☐ Fall ☐ Spring 20____		
I understand that my employment as a Teaching Associate is contingent upon my enrollment in courses for the semester for which I am hired. I must pay my fees by the due date to avoid my classes being dropped (my fees will be reimbursed). If I cannot pay my tuition in full, I may contact the Bursar's Office at (408) 924-1601 or bursar@sjsu.edu.		
Signature		Date

To Be Completed by Department		
Student Employed by Department	DeptID	Phone Extension
Student's Cumulative GPA	Student is in classified status ☐ (required)	
Time Base/FTE	Student is Enrolled ☐ Yes ☐ No	
Department Contact Name		

Approvers		
Chair/Director Name	Chair/Director Signature	Date
Dean or Designee Name	Dean or Designee Signature	Date

People & Culture Only		
☐ Approved ☐ Denied	Signature	Date