Academic Senate General Election

January 22, 2025

Call for Nominations

To: All University Faculty, College Deans, Department Chairs, Program Coordinators, General Unit Members

From: Karthika Sasikumar, Academic Senate Chair

Grace Barbieri, Administrative Analyst/Administrator of the Academic Senate

It is time to prepare for the Academic Senate General Election. Please be informed of the following vacancies on the SJSU Academic Senate. As stipulated in the Constitution of the Academic Senate, Article II, tenured and probationary regular faculty who have completed at least one year's service, and temporary faculty who have completed at least one academic year of service at the University are eligible to be Senate faculty representatives.

Candidates should submit a signed nominating petition (which can be found as a template shared with all faculty in DocuSign) to the **Senate Office at senate@sjsu.edu** no later than Friday, **February 14, 2025**. Please use the DocuSign template created and shared with you by Grace Barbieri.

To do so, please sign on to one.sjsu.edu, and search for DocuSign. Then, sign into DocuSign, with your SJSU ID and password. Click the "Templates" tab on the top bar, and then click the "Shared with Me" menu. Then, search for the template for your college. If you are a member of the General Unit, search for General Unit Election. If you wish to run for the position of SJSU representative to the Academic Senate of the California State University (a position open to all faculty), search for ASCSU. Please note that as per 8.1.1. of the Bylaws, simultaneous candidacy of the same person for both the ASCSU and the Academic Senate of SJSU at the same election is prohibited.

When you have located the correct template, click the blue "USE" box to open it.

You will require ten signatures from your College/Unit to validate your petition. We strongly recommend getting more than ten signatures to ensure that you have a sufficient number of valid signatures. DocuSign will automatically send a copy to the senate office upon completion.

Nominating petitions are also available online under the Elections section on the Senate website. We recommend using this option if you prefer to send requests for signatures one by one, rather than to all ten plus signatories at once. To use this method, download the relevant Nominating Petition onto your device. Then go to DocuSign, hit Start→Envelopes→Send An Envelope. Then hit the blue Upload button and upload the Nominating Petition which allows you to add the recipients as per your choice.

Any questions may be directed to the Senate Office (senate@sjsu.edu).

College (Total Seats)	Vacancies	Term Ending
CSU Statewide Senate (3)	One Seat	2028
Business (3)	One Seat	2028
Engineering (4)	Three Seats	2028
Health and Human Sciences (4)	Three Seats	2028
Humanities & the Arts (7)	Three Seats	2028
Science (5)	Two Seats	2028
Social Sciences (6)	Three Seats	2028
General Unit (4)	Two Seats	2028

NOTE: All Terms begin with the first 2024/2025 Senate meeting, May 5, 2025.

Note: SJSU Senators attend monthly Academic Senate meetings on Mondays from 2 p.m. to 5 p.m. The first meeting for 2025/2026 is scheduled for May 5, 2025, from 4 p.m. to 5 p.m. In addition, Senators serve on policy committees that generally meet twice a month on Mondays from 2 p.m. to 4 p.m.