

**STUDENT UNION, INC. BOARD OF DIRECTORS
PERSONNEL COMMITTEE**

**Meeting Minutes
May 1, 2025
1:15 PM - 2:15 PM**

In-person: Student Union Building, Conference Room 6

Voting Members Present: Justin Duong, Mari Fuentes-Martin, Ed.D., Karthika Sasikumar, Ph.D
Voting Members Absent: Aniya Dogra, Siya Johal,
Updated Attendance: Aniya Dogra was updated to present at 1:29 PM
Non-Voting Member Present: Timothy Banks, Ryan Fetzer, Jon Tucker

I. CALL TO ORDER

Director Duong called the meeting to order at 1:22 p.m.

II. ROLL CALL

A verbal roll call was completed. Quorum met.

III. APPROVAL OF MAY 1, 2025 AGENDA

Director Duong asked for any changes to the agenda.

Request made to remove Closed Session item VII.A. Review and Approval of the Executive Director's Annual Performance Review from the agenda..

Director Duong asked for a motion to approve the agenda with the change.

Director Sasikumar motioned to approve the agenda with the recommended change;

Director Fuentes-Martin seconded the motion.

Vote on the Motion: 3-0-0 Motion Passed

IV. APPROVAL OF APRIL 10, 2025 MEETING MINUTES

Director Duong asked for any changes to the minutes.

Director Duong asked for a motion to approve the minutes.

Director Fuentes-Martin motioned to approve the minutes; Director Sasikumar seconded the motion.

Vote on the Motion: 3-0-0 Motion Passed

V. DISCUSSION AND ACTION ITEMS

A. Approve Student Union Travel Policy Revisions

The committee reviewed proposed revisions to the Student Union Travel Policy, which included updated language to align reimbursement practices with university and IRS guidelines, replacing fixed dollar references with flexible rates seconded the motion.

Director Dogra asked for a motion.

Director Fuentes-Martin motioned to approve the Student Union Travel Policy revisions; Director Sasikumar seconded the motion.

Vote on the Motion: 3-0-1 Motion Passed

Abstain: Director Dogra

B. Approve Student Union Employee Handbook Revisions

Mr. Tucker explained that he had received a draft of the revised Employee Handbook from an external firm but had not yet completed a full review due to its length and the need for further edits.

Director Dogra asked for a motion to table this item.

Director Duong motioned to table the Student Union Handbook revisions; Director Fuentes-Martin seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

C. Approve the Recommendation of the Faculty Member Candidate

Director Dogra shared that outreach to other potential faculty members yielded no responses. As a result, the recommendation to reappoint Kathryn Blackmer Reyes was presented.

Director Dogra asked for a motion.

Director Fuentes-Martin motioned to approve the recommendation of Kathryn Blackmer Reyes for one of the faculty board positions; Director Duong seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

VI. DISCUSSION ITEMS**A. Proposed Creation of New Position**

Mr. Tucker discussed a proposal to create a new position focused on generating external revenue for Student Union, Inc., through advertising and event partnerships. The role would be funded for up to two years, with the expectation that it becomes self-sustaining through the revenue it generates. Suggestions were made regarding the feasibility of piloting the role through graduate student internships in collaboration with the College of Business. The discussion also addressed placement within the organizational structure and the importance of maintaining space priorities for student use.

VII. CLOSED SESSION

Item pulled during the approval of the agenda.

A. Personnel Matters**1. Review and Approval of the Executive Director's Annual Performance Review****VIII. REPORT OUT OF CLOSED SESSION**

Closed Session was not needed.

IX. MEETING ADJOURNMENT

Director Dogra asked for a motion to adjourn the meeting.

Director Duong motioned to adjourn the meetings; Director Fuentes-Martin seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed.

Meeting adjourned at 2:01 p.m.