

**STUDENT UNION, INC. BOARD OF DIRECTORS
FACILITIES & PROGRAMS COMMITTEE**

**Meeting Minutes
September 24, 2025
3:00 PM - 4:00 PM**

In-person: Student Union Building, Conference Room 6

Voting Members Present: Justin Duong, Leo Lebedenko, Aditya Vishwakarma
Voting Members Absent: Mari Fuentes-Martin, Ed.D.
Non-Voting Members Present: Timothy Banks, Omar Garcia, Jon Tucker
Guests: Dylan Smith, Supervisor, Club Sports

I. CALL TO ORDER

Director Duong called the meeting to order at 3:01 p.m.

II. ROLL CALL

A verbal roll call was completed. Quorum met.

III. APPROVAL OF SEPTEMBER 24, 2025 AGENDA

Director Duong asked for any changes to the agenda.

Director Duong asked for a motion to approve the agenda.

Motion: Director Duong motioned to approve the agenda.

Second: Director Lebedenko

Vote: 3-0-0. Motion Passed.

IV. APPROVAL OF APRIL 10, 2025 MEETING MINUTES

Director Duong asked for any changes to the minutes.

Director Duong asked for a motion.

Motion: Director Duong motioned to approve the meeting minutes.

Second: Director Lebedenko

Vote: 2 -0-1. Motion Passed.

Abstain: Director Vishwakarma

V. DISCUSSION/ACTION ITEMS

A. Approve Club Sports Handbook

Dylan Smith, Supervisor, Club Sports reviewed revisions to the Club Sports Handbook. Updates included: clarifications to coach parking policies; adjustments to staffing responsibilities; replacement of the fine-based approach to a compliance-based model tied to funding; revisions to purchasing approvals requiring additional oversight for purchases over \$2,000; and updated tier structures to provide flexibility in funding distribution. Sponsorship policies were clarified in consultation with University Advancement to allow advertising opportunities while prohibiting formal agreements that provide direct financial benefit to sponsors. A Contingency Fund Policy was introduced to guide the use of unspent funds for travel, equipment, or intramurals, pending Finance

Committee review. Additional updates covered liability insurance, rental vehicle procedures, and logo usage.

Director Duong asked for a motion.

Motion: Director Vishwakarma motioned to approve the additional operating funds and positions.

Second: Director Duong

Vote: 3-0-0. Motion Passed.

VI. DISCUSSION ITEMS

A. General Facilities Updates

- **Student Union Space Optimization**

Mr. Tucker provided an update on the space optimization project being conducted with Gensler Architects. The architects are preparing to hold a mid-October workshop with stakeholders to present early design concepts and gather direct feedback on preferences and concerns. This interactive process will allow stakeholders an opportunity to provide feedback on proposed layouts, highlight challenges, and share priorities before recommendations are finalized. The project remains on track for completion in November 2025, ensuring that the final report and recommendations are delivered by the end of the semester.

- **Filipino American History Mural**

Director Duong provided an update on the Filipino American History Mural project. The artist is in the process of finalizing the official design, with completion anticipated in November. Painting is expected to begin in spring 2026 and conclude by June. The mural is intended to be a significant cultural addition to the Student Union and campus community.

- **Brief Update: AV Project in the Diaz Compean Student Union**

Mr. Tucker discussed the upcoming audiovisual project in the Diaz Compean Student Union. A proposal was recently received from Diversified, and a financial review is underway to confirm feasibility. If approved, work will begin on October 24, 2025, and is projected to conclude by November 14, 2025. The project will require temporary closures of certain conference rooms, including the committee's current meeting room. Staff will coordinate scheduling to minimize disruptions to board meetings and student use.

- **Provident Credit Union Event Center Feasibility Study**

Mr. Tucker explained that a feasibility study for the Provident Credit Union Event Center has officially launched. October and November will focus on stakeholder engagement and site visits to peer facilities to gather ideas and benchmarks. In December, consultants will begin developing cost and scope options ranging from minor renovations to full-scale reconstruction. These will include considerations for HVAC, plumbing, water systems, and exterior improvements. By March 2026, the committee expects to review renderings and initial cost estimates, which will guide decisions about long-term upgrades to modernize the Event Center and extend its lifespan for decades to come.

- **Provident Credit Union Event Center Finishes/Aesthetic Work**

Mr. Tucker and Mr. Garcia provided updates on aesthetic improvements and finishes at the Event Center. Pending roofing repairs remain a priority, alongside planning for interior updates such as new colors and flooring. There are ongoing discussions around enhancing Spartan pride through large-scale graphics in entryways and breezeways, similar to those installed in athletics spaces on South Campus. These enhancements aim to improve the facilities atmosphere and foster a more spirited, student-centered environment. Collaboration with Athletics continues to ensure consistent attention to operational upkeep.

- **Student Union Art Gallery**

Mr. Tucker discussed a proposal to create an art gallery in the space outside the Student Union administration offices. The project, developed in collaboration with the Art Department, would feature rotating student artwork displayed on wallboards that will have secure suspension systems, and track lighting to highlight exhibits. This gallery would refresh the space regularly, support student creativity, and elevate the Student Union environment. Seating adjustments would preserve functionality while creating a more welcoming display area. The Committee expressed support for the project and agreed it would be a strong addition to campus culture.

- **Other Updates from Areas**

Mr. Banks shared a series of operational updates across Student Union facilities. A long-standing water intrusion issue has reached the point of requiring immediate remediation, with a \$1M proposal submitted to install a pump system and prevent further structural damage. Plans are underway to replace the boardroom conference table with a \$25K custom piece that includes audiovisual integration, and working power outlets. Mr. Garcia explained that Athletics reservations at the Provident Credit Union Event Center (PCUEC) are nearing finalization, offering clearer insight into space availability for student organizations. Continued collaboration with Athletics is focused on improving scheduling processes and overall coordination. Security measures have been strengthened, with further lock changes and access controls planned to reduce trespassing. Maintenance projects included repairing damaged roll-up doors at the PCUEC, planning for front desk and turnstile improvements at Spartan Recreation and Aquatic Center (SRAC), and addressing pool heating system design issues. Additionally, equipment needs included replacing a broken commercial dryer and potentially adding a second unit to provide backup capacity for club sports and intramurals.

B. Board of Directors Wall: Reintroduction and Consideration

Mr. Tucker revisited the idea of creating a Board of Directors Wall to highlight the students and staff who serve on the Student Union, Inc. Board. While a digital slideshow of board members has previously been displayed on TV monitors, members expressed interest in establishing a more permanent and visible installation. Possible locations discussed included the east and west entrances of the Student Union, as well as the SRAC, given its heavy student traffic. Staff noted that design concepts from past

discussions could be revisited, including framed photo displays or glass-covered panels that align with the facility's aesthetics. Committee members supported continuing to explore design and placement options.

C. South Campus - Additional Intramural Field Option

Mr. Tucker requested that the Committee consider the opportunity to establish an additional intramural and club sports field on South Campus, at the site of the former baseball practice field, which is no longer in use. He emphasized that this represents a rare, long-term opportunity to expand recreational capacity at SJSU, as the single existing field is currently overbooked by Kinesiology, Intramurals, Club Sports, and community users. The Committee discussed the benefits of a second field, which would relieve scheduling conflicts, allow for program growth, and potentially generate revenue through youth camps and rentals. While future development would require investment in turf, lighting, drainage, and security, the Committee agreed that the potential student and community impact made the idea worth pursuing if the space becomes available.

II. INFORMATION ITEMS

A. Program & Events Updates

Mr. Tucker highlighted several recent and upcoming Student Union programs. The Student Union Unlocked event on September 15 drew several hundred participants and was considered a strong success. Upcoming events include a performance by comedian and musician Morgan Jay, a listening party for the Life of a Showgirl soundtrack, Homecoming programming, and the third annual Taste of the Bay.

Mr. Banks explained that the Student Union will be hosting the Association of College Unions International (ACUI) Region I Conference from November 6–8, bringing representatives from across the region to campus. In addition, the Provident Credit Union Event Center recently hosted the Native American Heritage Celebration Kickoff in partnership with the Indian Health Center of Santa Clara Valley and NASIC, receiving praise from the University President and attendees. Staff are coordinating with Goldenvoice, Live Nation, and the City of San José on potential large-scale events, while refining the concert strategy to focus on one major spring concert per year. Students will be engaged in selecting a preferred genre to help guide future artist bookings.

VII. MEETING ADJOURNMENT

Director Duong asked for a motion to adjourn the meeting.

Motion: Director Duong motioned to adjourn the meeting.

Second: Director Vishwakarma

Vote: 3-0-0. Motion Passed.

The meeting adjourned at 4:02 p.m.