

**STUDENT UNION BOARD OF DIRECTORS  
AD HOC BYLAWS REVIEW COMMITTEE MEETING  
Meeting Minutes- March 5, 2026 @ 3:00 PM - 4:00 PM  
In-person: Student Union Building, Conference Room 5**

**Voting Members Present:** Kathryn Blackmer Reyes, Aniya Dogra, Katelyn Gambarin, Tabitha Hart, Ph.D.  
**Voting Members Absent:** Glerys Gonzalez, Mari Fuentes-Martin, Ed.D.  
**Updated Attendance:** Mari Fuentes-Martin, Ed.D. was updated to present at 3:10 PM.  
Mari Fuentes-Martin, Ed.D left the meeting at 3:46 PM  
**Non-Voting Member Present:** Jon Tucker

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**I. CALL TO ORDER**

Director Dogra called the meeting to order at 3:05 p.m.

**II. ROLL CALL**

A verbal roll call was completed. Quorum was met.

**III. APPROVAL OF MARCH 5, 2026 AGENDA**

Director Dogra asked for any changes to the agenda.

Director Dogra asked for a motion to approve the agenda.

**Motion:** Director Gambarin motioned to approve the agenda.

**Second:** Director Blackmer Reyes

**Vote:** 4-0-0 – Motion passed.

**IV. BACKGROUND**

On November 20, 2025, the Board of Directors approved a motion establishing the Ad Hoc Bylaws Review Committee to conduct a comprehensive review of the Student Union Bylaws. The committee is responsible for reviewing existing provisions, recommending revisions or clarifications as appropriate, and ensuring alignment with applicable California State University policies, including Title 5 and Executive Orders. The committee serves in an advisory and drafting capacity only. Final authority to deliberate, amend, and adopt bylaw revisions rests with the Board of Directors, and the committee will dissolve upon Board action on the final proposed revisions.

**V. DISCUSSION ITEMS**

**A. Committee Charge & Authority**

Discussion focused on the committee’s role in reviewing the Student Union Bylaws and developing recommendations for potential revisions. Members acknowledged that the committee does not have the authority to amend the bylaws independently and that any proposed revisions must be presented to the Board of Directors for consideration and approval.

**B. Committee Reporting Structure & Administrative Support**

Discussion addressed reporting structure and administrative support for the review process. It was noted that the Executive Director may provide advisory support, historical context, and operational insight during the review. The potential involvement of legal counsel was also discussed, particularly for reviewing proposed revisions prior to presentation to the Board.

**C. Review Process & Timeline**

Participants discussed whether the bylaws review process should remain an Ad Hoc effort or be incorporated into a more formalized committee structure in the future. Members noted the value of establishing a consistent review framework to guide future Boards when conducting periodic bylaws reviews.

Members discussed approaches for conducting the review, including identifying sections of the bylaws that may require clarification or updates and gathering feedback from committee chairs and board members. The use of a shared working document to organize comments and suggested revisions was discussed, and it was agreed that the committee chair would coordinate the collection and consolidation of input regarding proposed changes.

Participants noted the importance of conducting a section-by-section review of the bylaws and maintaining documentation of the review process to support continuity in future academic years.

#### **D. Initial Review Planning**

The committee discussed reviewing the bylaws individually before the next meeting to identify potential areas for consideration. Members noted that if no concerns were identified through the initial review, the committee's work may be limited to a small number of additional meetings focused on potential recommendations.

The committee reviewed the currently scheduled meeting dates of March 26, April 23, and April 30, and agreed to maintain the existing schedule, with the understanding that meetings may be canceled if no additional discussion or recommendations are needed.

Members also discussed proposed committee norms, including meeting modality and voting procedures. A preference was expressed to allow a hybrid meeting format. The committee determined that this change should be proposed as a formal revision to the bylaws to ensure consistency with all board and committee meetings, rather than a standalone committee norm. Voting procedures were discussed, and members noted that committee recommendations would ultimately require approval by the full Board.

### **VI. DISCUSSION/ACTION ITEMS**

#### **A. Adoption of Committee Operating Norms**

Members discussed the proposed operating norms for the Ad Hoc Bylaws Review Committee. After a brief review, members indicated that the document accurately reflected the committee's intended procedures, including meeting format and voting expectations.

Director Dogra asked for a motion.

**Motion:** Director Gambarin motioned to adopt the Committee Operating Norms.

**Second:** Director Blackmer Reyes

**Vote:** 4-0-0. Motion Passed.

### **VII. ADJOURNMENT**

Director Dogra asked for a motion to adjourn the meeting.

**Motion:** Director Gambarin motioned to adjourn the meeting.

**Second:** Director Blackmer Reyes

**Vote:** 4-0-0. Motion Passed.

The meeting adjourned at 4:00 p.m.