

Academic Writing Support Protocol Single Subject Credential Program

All applicants are provided an on-demand writing sample during the admissions process to the Single Subject Credential Program. Each applicant is given two opportunities to pass the writing task. Based on this process, you were deemed to require academic writing support and you were admitted on the condition that you undergo academic writing support throughout your program.

After the completion of a successful semester of course work, you may petition to be exempted from the academic writing support requirement. This petition should be made to the program coordinator. You will need the support of all current instructors to be exempted of the requirement. See document below (page 3).

Requirements:

1) Attend at least two writing workshops offered by SJSU each semester you are enrolled in the single subject credential program. These are free workshops for SJSU students and each has a specific topic.

The workshop options can be found at this link:

<http://www.sjsu.edu/writingcenter/workshopschedule/index.html>

2) Bi-Weekly meeting with the writing tutor. In order to meet this requirement, you will be required to work with the writing tutor in the Study and Collaboration room on designated writing assignments in your credential classes. This will entail making regular appointments with the tutor well in advance of a given assignment's due date and going to that first appointment with a best-effort draft of the assignment. You will also want to bring any rubric, assignment sheet or other descriptions of the assignment to these meetings.

We suggest an initial meeting with each of your instructors to plan for what course work will be useful to bring to the writing tutor.

You will need to submit the log below (page 2) to the Secondary Education Department before the end of each semester.

Failure to complete the above during each semester enrolled in the credential program, unless a successful petition to be waived from the writing support is received, may result in administrative disqualification from the program.

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Date	<ul style="list-style-type: none">• Description of tutoring session (What was worked on and discussed?)• What signature assignment was discussed?	Signature of Tutor

What writing workshops did you attend? _____

Signatures of writing workshop instructors: _____

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Petition for Exemption of Writing Support Requirement

I _____ have successfully completed a semester of course work in the Single Subject Credential Program and I completed the writing support requirements that were a condition of my admission.

I now petition to be exempt from the writing support requirement for the remainder of my program.

The following instructors were my instructors during most recent semester and they approve of my exemption and have indicated their support by signing below:

Date	Course Title (ex: EDSC 162)	Printed Instructors Name	Instructor's Signature	Comments

Date

Candidate's Signature